



## **11-13-2025 VPMIA BOARD OF DIRECTORS MEETING MINUTES**

### **Virtual Teams Meeting Duration 2hrs 26 minutes.**

The Meeting began at 2:00 pm with the Pledge of Allegiance.

A Quorum was established.

Secretary Report: No report from Chris Hickey

The Treasurers' Report was given by TJ Reed: **REPORT ATTACHED**

Executive Secretary Report was given by Chris Martin: **REPORT ATTACHED**

#### **Ex-Officio Committee Officers:**

ICC: **REPORT ATTACHED**

ICC Region VII (Ron Clements/Josh Rolfe): Report given by VP Josh Rolfe: **REPORT ATTACHED**

DHCD : **NO REPORT**

DPOR (Jerry Heinline): **NO REPORT**

#### **Standing Committees:**

Advertising/Yearbook (James Anjam): **NO REPORT**

Vic Hines attended the meeting and has decided to come out of retirement and help James Anjam with the Advertising/Yearbook committee, James has also reached out to Gary Cubbage (Loudoun County) to help also. It was also brought up by Vic Hines that we need a PDF Form that can be filled out and returned without having to be handwritten and scanned.

Auditing (Josh Rolfe): **NO REPORT**

Awards (Tom Clark): **NO REPORT**

Bylaws (Skip Harper): **NO REPORT**

Certification/Education (Anthony McMahan) : **NO REPORT**

Anthony McMahan is currently working on the training line up for the Upcoming Spring SOI. Final training line up is forthcoming.

Finance (TJ Reed): **NO REPORT**

IT (Skip Harper): **NO REPORT**

Nominating (Fred Cromwell): **NO REPORT** – Nomination Chair Fred Crowell did say he is accepting nominations for District 1 Directors and Officers. He is hoping to have Form to fill out for nominations forthcoming.

Legislative (Ron Clements): **REPORT ATTACHED**

Membership (Chris Martin): **REPORT ATTACHED**

PMG (Dennis Hart): **REPORT ATTACHED**

#### **Ad HOC Committees:**

BCAAC (Vacant): **NO REPORT**

Building Safety Month (Tom Clark): **NO REPORT**

VCEC (Tom Clark): **NO REPORT**

VBCOA LIASION (David Beahm): **REPORT ATTACHED**

#### **OLD BUSINESS**

**Budget:** Josh is currently reviewing the Budget and will have more information at the next scheduled BOD Meeting.

**Stipend:** The stipend request has been submitted to DHCD, still waiting on approval.

#### **NEW BUSINESS**

**Spring SOI:** The Spring SOI will be held this year at the Four Points by Sheraton Richmond, 9901 Midlothian Turnpike, Richmond, VA 23235 from March 31- April 3 2026.

Registration is now open for Members, Non Members, Vendors and Sponsors.

**Remember that your Memberships Dues must be paid to register for the Spring SOI.**

The agenda will be ready by Mid-January.

**SOI Training:** Anthony McMahan is currently putting together the training classes and will be completed with the Agenda by Mid-January.

**FEE CHANGES:** The BOD discussed changes to the SOI Registration Fees and the SOI Sponsorship Fees. After discussion, a motion was made to increase the fees, the motion was seconded. The Motion was approved.

SOI- Member Fee: \$375.00 approved

SOI- Non-Member Fee: \$425.00 approved

SOI- Platinum Sponsorship Fee: \$ 900.00 approved

SOI- Gold Sponsorship Fee: \$ \$700.00 approved

SOI- Silver Sponsorship Fee: \$ 100.00 approved

**Executive Secretary:** The Executive Secretary Chris Martin has announced that he will be stepping down after the SOI. Chris Martin has been the Executive Secretary for over 10 years, serving (2) 5 year terms per Article 6, Section 4 of the VPMIA By-Laws.

The Board will be responsible for approving a new Executive Secretary.

The meeting was adjourned at 4:26 pm.

Respectfully Submitted,

Chris Hickey

VPMIA Secretary