

## **VPMIA General Membership Meeting Minutes**

Part I of the Third General Membership Meeting was held at the Harrisonburg Holiday Inn on April 7, 2011.

**Call to order;** 12:00 pm. President Adkins presiding.

**Roll Call;** Robert Adkins, Nelson Ailer, William Aldridge, James Anjam, David Becker, Ron Bladen, Curtis Campbell, Paula Catan-Rose, Darin Clements, Bane Compton, Gary Cabbage, Mark Fleet, Walter Fletcher, David Forrest, Richard Grace, Joe Gregory, Mark Grimmell, Roger "Skip" Harper, Charles Hudson, Frank Jones, Wayne Kushner, Jason Lee, Tom Marple, Dennis Martinelli, Roger Mercer, Donald Mimms, David Allen More, Michael Nickell, Randy Pearce, Mike Puffinberger, Bob Ressler, Paul Rimel, John Seay, Clance Starling, Guy Tomberlin, John Trenary, Bobby Westfall, Leon Yoder.

Wayne Kushner presented the Nominations Committee report & recommended the following slate of Officers & Directors for 2011.

President; Bane Compton, Vice President; Ron Bladen, Secretary; Paul Rimel, Treasurer; Roger "Skip" Harper, Director at Large; Bob Adkins, District 1 Director; James Anjam, District 2 Director; Bill Aldridge, District 3 Director; Curtis Campbell, District 4 Director; Allen More.

Motion made & seconded to nominate the slate of officers & directors presented for consideration by the Nominations Committee.

President Adkins called for nominations from the floor & hearing none called for a vote by the members in attendance.

A vote was taken and the officers & directors listed above were duly elected.

Meeting adjourned at 12:15 pm.

## VPMIA General Membership/BOD's Meeting Minutes

Part II of the Third General Membership Meeting (Fourth BOD's) was held at the Harrisonburg Holiday Inn on April 8, 2011.

**Call to Order;** 9:10 am. President Adkins presiding.

**Roll Call;** Robert Adkins, William Aldridge, James Anjam, Ron Bladen, Curtis Campbell, Paula Catan-Rose, Bane Compton, Paula Eubank, Bernie Gill, Joe Gregory, Skip Harper, Charles Hudson, Clarence Jackson, Terrence Johnson, Wayne Kushner, Jason Lee, Michael Lewis, Wayne Lilly, Dennis Martinelli, Roger Mercer, Donald Mimms, David Allen More, Randy Pearce, Bob Ressler, Charles Rexrode, Paul Rimel, John Seay, Geary Showman, Shawn Strausbaugh, Benjamin Terry, Guy Tomberlin, Lawrence Williams, Richard Witt, Leon Yoder.

### Reports of Officers

**Secretary's Report;** Ron Bladen submitted 4<sup>th</sup> BOD's Meeting Minutes for March 4, 2011, held in Louisa, VA. Motion to approve was made & seconded. The minutes were approved.

**Executive Secretary's Report;** Geary Showman distributed copies of report to the Board. Mailed 31 new membership packets per discussion at the last BOD's meeting. Packets included welcome letter, signed membership card, SOI program & membership application. No new membership applications for consideration.

**302 Active members** (19 Lifetime). 54 haven't paid dues this year & 26 haven't paid for two years. 204 paid member dues total \$6,120.

**56 Associate members** (7 Lifetime). 7 Assoc. members haven't paid dues this year & 2 haven't paid for two years. 20 new Assoc. members took advantage of \$10 discount offer. Associate member dues total \$900.

Executive Secretary will send a second mail-out after SOI.

**Treasurer's Report;** Paul Rimel distributed copies of report (Oct. 5, 2010 - April 8, 2011). Beginning balance \$13,020.04; Ending balance 40,264.04. Noteworthy \$1,000 contribution from DHCD; Treasury increased by \$27,244.00 during reporting period however, substantial SOI expenses remain. List of outstanding expenses distributed. Outgoing Treasurer estimates \$29,000.00 available to move forward.

President Adkins thanked Guy Tomberlin, Paul Rimel, James Anjam, Bill Aldridge, Curtis Campbell & Leon Yoder for providing DPOR training in January.

Motion & second; Treasurer's report approved.

### Reports of Ad Hoc Committees

**ICC Report;** Guy Tomberlin informed members ICC did well last year & Council's moving forward under a conservative budget again this year. ICC Foundation Building Safety Month is May. Foundation is non-profit & is currently involved in Code of Honor Scholarships & support of legislative funding for jurisdictions with limited resources.

Nominations being accepted for a new award called the "Public Official of the Year". New chapter page on website; there are currently 345 ICC Chapters. Working hard to improve information technology. Restructuring of ICC council is underway in an effort to level playing field & increase transparency. Good progress with Blueprint 2015. VPMIA may need to revisit its strategic plan as well. ICC Annual Conference slated for Phoenix (late Oct/early Nov) & will include final action on green code & swimming pools. Funding for code development hearings available; those interested should apply early.

VA editions of ICC codes are on the way! Have until end of year to submit code changes. Guy suggests VPMIA PMG Committee start ramping up & encourages more participation on ICC committees. ICC Code Action Committee & Code Development Committee positions are still available. We should take advantage of ½ price offer for ICC classes. VPMIA President to contact Lynn Underwood (VBCOA) for assistance submitting ICC Chapter Report. Let Bane know of exceptional contributions by localities last year for attachment to application. Items of interest include reduced permit

**ICC (Cont.)**

fees, courtesy inspections, public service literature, training seminars & exhibits. Brief discussion of ICC Code Exam Development Committee's work & how recent code changes will affect future testing.

**Note:** Per the Chairman, AdHoc Committee reports do not require approval.

**ICC Region VII, Rick Witt;** Last meeting was Jan. 2011. 13 members from VA attended. During 2009-2010 our chapter enjoyed a 70% success rate in code development process. Chapter VII made the following recommendations to ICC; Define criteria for being a Governmental Member, implement electronic voting at code hearings; limit time devoted to testimony & require code development committee rulings to be the first motions put before the assembly." Outside funding should go to ICC Foundation, not individuals or individual companies; Next meeting in June will focus on upcoming code development cycle. Washington D.C. is requesting VA's assistance in becoming an ICC Chapter.

**DHCD, Paula Eubank;** Discount for VA code books extended through end of April. Enter "code 2009VA" at checkout. Computer based code update training still under development; DHCD hopes to get started by the end of April. Energy audit by DOE in the works! Energy training courses; sign up now; training over by end of June. Training mandatory for building officials; also recommended for plan reviewers & inspectors, depending on available seating. DHCD considering creation of an energy certification for code enforcement personnel. Rick Witt & Paula Eubank offered a summary of the "defective drywall" issue & the measures being considered to address remediation. Rick also summarized the reasons for delayed adoption of the code.

**DPOR report:** We should contact Doug Morrow for information regarding DPOR.

**BCACC report:** NTR

#### **Old Business:**

Proposed bylaws change; Drafted by Dustin McLehaney & distributed to members in attendance by Curt Campbell. Adds Student Membership category; Change will modify Article III (membership) & Article IX (dues). Proposal given green light to be voted on at Graves Mountain Lodge; July 29, 2011.

Discussion of previously approved bylaws change; "Secretary shall send draft minutes to Board within specified time period". Approved change inadvertently omitted from July 30, 2010 minutes. Outgoing Secretary; bylaws will be revised. Paul Rimel; will Graves minutes need to be revised in order to document the bylaws change? Consensus; this will not be necessary.

#### **New Business:**

Discussion; who's going to handle resolutions since the committee's been disbanded? Consensus; resolutions are now the Secretary's responsibility. Guy Tomberlin suggested authorization of discretionary funds for officers. Funds to be used for time sensitive expenditures & would not require Board approval. Paul Rimel noted there's a budget line item labeled "President's discretionary fund" but dollar amount may require adjustment. Currently, it's unclear if discretionary funds are available to officers other than the President & whether funds available to the President are adequate. Guy recommends \$500 as a good starting amount for discretionary funds.

Discussion regarding distribution of meeting notices. Currently listed under the Secretary's duties but is actually handled by the Webmaster. Consensus; some bylaws provisions are antiquated & should be revised to acknowledge the availability of electronic communication.

Bob Adkins reported on recent Joint Summit meeting. A letter was sent to VA's local officials recommending adoption of a retroactive smoke detector ordinance. Bob called for a motion to contribute \$500 toward a residential fire sprinkler system in a newly constructed residence; possibly a Habit for Humanity home or home for a disabled veteran. Motion & second to approve the \$500 contribution provided the other organizations contribute as well; Further discussion; vote taken; motion approved.

## Reports of Standing Committees

**Advertising/Yearbook; Ron Bladen** thanked John Seay & Leon Yoder for their help selling yearbook ads. Ron reported enough ads sold to pay for the Yearbook with \$300 to spare which helped pay for new displays. Encouraged all jurisdictions to require new ACCA Residential Form which was one of the two technical articles in the 2011 Yearbook. Extra yearbooks are available; District Directors are encouraged to take some yearbooks back to their districts for advertisement purposes.

**Auditing/Finance** – Auditing Committee report approved at the March 4, 2011 BOD's meeting, copies are available.

**Awards; John Seay** expressed his appreciation for being chosen as this year's Paul D. Jack Lifetime Member. Also congratulations to Skip Harper on his Gordon I. Dameron Active Member Award.

Motion made & seconded that the President shall contact the supervisor of an awards recipient & offer the supervisor a maximum of two free tickets to the Annual SOI banquet. Discussion; vote taken; motion approved.

**Nominations** – NTR

**By-laws** – NTR

**Legislative; Rick Witt** noted this has been a busy but successful session. Most bills that may have affected the code were defeated, laid on the table or referred to committee. Mr. Witt described a bill that proposes retroactive accessibility requirements for existing structures. The bill has been referred to the Housing Study Commission but we may hear of it again in the future.

**Certification/Education/Training; Skip Harper** is working on getting PayPal account set up in preparation for online registration. Skip hopes we can offer more DPOR training in late June or early July. Mr. Harper is seeking new locations to offer training; We have 9 DPOR-approved instructors; Paul Rimel encourages these folks to step up and get involved with VPMIA's training program.

**PMG** – NTR

**Membership/Publicity** – NTR

**Resolutions; Paul Rimel** requested that anyone who learns of the passing of a current or former member (or close family member), please contact him.

**Time & Place; Dennis Martinelli** is looking at the Blacksburg area for the 2012 Annual SOI. It will be the 50<sup>th</sup> Anniversary of VPMIA.

**SOI; Ron Bladen** expressed special thanks to Wayne Kushner and Dennis Martinelli for their extraordinary efforts in the SOI production.

### **Other Business**

Cash (\$105) from previous evening's 50-50 drawing was given to Skip Harper. Money will be donated to Grace United Church of Christ (Mt. Jackson, VA) in remembrance of Jack Proctor.

Paul Rimel asked who will be the keeper of the new trade show displays. After some discussion it was decided the newly elected Treasurer will maintain the displays & make them available at future meetings.

Bob Ressler took possession of unsold VPMIA shirts; Mr. Ressler will handle shirt sales in the future.

Meeting adjourned at 11:50 am.