

**V
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Virginia Plumbing and Mechanical Inspectors Association

**47th
ANNUAL
SCHOOL OF
INSTRUCTION**

April 7-9, 2010
Virginia Beach, Virginia

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Through
Leadership,
Education
and Unity**

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welcomes you to Virginia Beach and the 47th Annual School of Instruction

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April 2010



I would like to start off by saying it has been both an honor and a privilege to have served this great organization as your President this past year. I would like to thank you all for intrusting me to carry forward our vision, mission and goals. I believe we have had an outstanding year, especially when consider the difficult economic landscape we have been faced with.

It has been another busy year and time just seems to slip away. However, we were able to accomplish several important goals as an organization. One in particular was our first ever “free” Summer School of Instruction program held at Graves Mountain Lodge on July 31, 2009. This was an unprecedented event in which the Association provided a full day of training and classes, along with lunch, for its members at no cost to them. This was our way of giving back to our members and thanking them for all their support over the years.

Other accomplishments include our continued productive relationship with DHCD and other industry partners. I would like to recognize DHCD for their sustained support and participation in our organization. We also partnered with ICC and the Region VII chapter (including MD, DC, PA, DE, NJ and WV) in conference planning for the 2009 Annual Business Meeting and code development hearings held in Baltimore, Maryland. The benefits of this endeavor proved a tremendous value to Virginia. It is part of our strategic plan and initiatives to outreach on all levels with our industry. This was the perfect venue for interacting and networking with code officials from across the country; not to mention it provided new friends and enabled great professional relationships to continue to grow.

The organization also redesigned its web site with a completely different look. We have provided easier access to information such as printable registration forms, agendas, and meeting minutes. We also purchased a lap top computer complete with a recorder and scan program to be used for meetings. The scan program allows us to develop a data base to track our member’s training and education hours for all our sponsored meetings and classes. In the near future we hope to be connected directly to DHCD which will permit automatic tracking of certified inspector/plan reviewer required CEU’s.

I want to extend a mention of congratulations to two of our members for achieving milestones in their careers this past year. Bill Dupler was elected Secretary/Treasurer and Guy Tomberlin Director of the ICC. Congratulations go out to both of you. This was a well deserved accomplishment for all of your hard work and dedication to our industry. This is a great honor and with that comes a lot of responsibility. I know you are both up to the task and will more than fulfill your commitments.

As you are aware VPMIA operates solely on the volunteerism of our members and the local jurisdictions across the state. This year we have instituted a mentoring program for those of you who want to get involved but are somewhat hesitant because you’re not quite sure what is expected. This is a perfect solution! Anyone interested in stepping up to work on committees or possibly chair a committee is encouraged to take full advantage of this program. Our current committee chairperson(s) will mentor you. This is designed to assist you in preparation with increased service in what ever capacity you can provide to the organization. This is an opportunity you don’t want to miss. What better way to learn and understand the operation of the organization than by getting information first hand from the people who currently serve on the Board of Directors. This is on–the–job training at its best with only a small investment of your time. The rewards you receive will be endless.

In closing, it has been a great honor and privilege to have served this organization over the past year as your President. I want to extend a heartfelt “thanks” to everyone for their time, commitment and dedication, striving towards making VPMIA a better organization. You have stayed focused on our vision, mission and goals working within our strategic plan to help make Virginia a better place to live, work and visit. It doesn’t matter what anybody says about being a good leader because a good leader can only take you so far. You must have a strong core group willing to help and assist when needed. I believe that is who we are and that’s why we are successful! I look forward to continuing to serve in any way I can as we move into the future.

Sincerely submitted,

Wayne Kushner, President
Virginia Plumbing and Mechanical Inspectors Association

Dedication

Ernest “Bud” Lester, 1940-2010, VPMIA Life Member

— A Life Remembered —

On January 18, 2010, VPMIA lost one of its long-time, valued members and friends, Bud Lester. He was born January 15, 1933, in Buchanan, Virginia, to the late Dallas and Mae Lester. Bud was a loving father to two daughters, Jackye Boyd and the late Patricia Monaco, grandfather to Lee Edward Monaco and one great-grandson.

In 1953 Bud began his plumbing career employed with Fred Borden, Inc. where he started as an apprentice and worked his way up to superintendant. In 1964, after more than ten years in the plumbing field, he ventured out and started Lester Plumbing, Heating, Cooling and Electrical Contracting, but traded under the name Lester Building Developers. His firm provided total contracting, including land acquisition (he was also a licensed Realtor), excavating, home design and construction. In 1974 Bud began an illustrious career with Fairfax County. He was a Senior Plumbing Inspector for four years before moving into a Plan Examiner position in 1978 where he served for two years. He was promoted to Field Supervisor in 1980 and moved up again to Assistant Chief Plumbing Inspector in 1985. In 1988 he became the Chief Plumbing Inspector where he served until his retirement in 1993. After his retirement from Fairfax County, Bud continued to do what he loved, sharing his vast plumbing knowledge as a general consultant to the plumbing community.

Bud began his service to VPIA (well before the M was added to incorporate mechanical) in the early 1980s and was recognized with the organizations highest level of accomplishment in 1993, the D. Paul Jack “Lifetime Achievement/Membership” award. Bud chaired the code committee for the organization and participated on the committee for more than 10 years. Bud also was a member of the Virginia Cross Connection Control Association. He often expressed that some of his most rewarding experiences were serving on the BOCA Code Development Committees, Plumbing Test Writing Committees, and serving



as a committee member when the first International Plumbing Code was drafted.

But what Bud enjoyed the most was precisely what VPMIA is based on, education. He loved to share his knowledge and experiences by teaching the plumbing code. Bud was quoted in a trade magazine as saying, “code change hearings and serving on code committees are two areas that provide an excellent learning opportunity,” and, “even a simple dinner conversation or hallway gathering brings a wealth of information as you

discover how others solve problems.” This has been true for years and Bud recognized the importance many years ahead of his time. It has been said that, because of Bud’s training, more than 1,000 plumbers successfully passed their master plumbing examinations. Although Bud probably wouldn’t have admitted it, he was a true mentor to both trade professionals and code officials across the state and nation. Bud believed that every experience was a learning opportunity, be it at a code change hearing or around the water cooler at work. He used to say, “There is always something new to be learned,” just as any good teacher would say.

His personal time was spent enjoying the company of his good friend and companion of many years, Jan Scheetz. Traveling was his passion and he loved to explore the country, especially out west in areas such as Wyoming, Montana and the Dakotas. He was a licensed pilot and at one time owned his own airplane. He enjoyed motorcycles and once traveled cross country to California. He was an antique car enthusiast, enjoying the 1920’s models but had a special affinity for restoring 1960’s model Mustangs. Other hobbies included hunting, coin collecting, model trains, NASCAR races, and trips to Charlestown slots. He truly enjoyed life and was always determined to make the most of it.

Bud will be sorely missed but his legacy will remain for years to come.

Meet the 2010 Tabletop Exhibitors

CAST IRON SOIL PIPE INSTITUTE
Michael Steele

CHARLOTTE PIPE & FOUNDRY COMPANY
Vic Hines

DUCTMATE
John Junker & John Sorna

HARRY EKLOF & ASSOCIATES
Duane Heidler

INTERNATIONAL CODE COUNCIL
Shawn Martin

NSF INTERNATIONAL
Jeremy Brown

OTTO SALES
Jay Otto

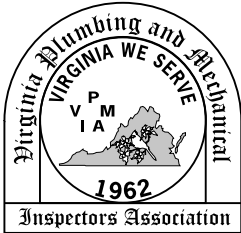
PRAXAIR HEALTHCARE SERVICES
Scott Ferguson

SPEARS MANUFACTURING COMPANY
Vince Arter & Terry Chizum

THERMAL CERAMICS
Tom Harlan & David Kies



VPMA thanks these Tabletop Exhibitors for their participation.



VPMIA 2010 School of Instruction

Virginia Beach Resort Hotel and Conference Center 2800 Shore Dr. Virginia Beach, Va. 22601

Wednesday.....April 7

7:00 - 8:15 a.m.	REGISTRATION	
8:30 - 10:00 a.m.	Medical Gas Systems	Instructor: Keith Ferrari/Praxair Healthcare Services
10:00 - 10:30 a.m.	BREAK	
10:30 - 12:00 p.m.	Medical Gas Systems (cont.)	
12:00 - 1:00 p.m.	LUNCH	
1:00 - 2:30 p.m.	Flame Guard Sprinkler Piping	Instructor: Vince Arter/Spears Mfg Co.
2:30 - 3:00 p.m.	BREAK	
3:00 - 4:30 p.m.	Wardflex CSST Installation	Instructor: Duane Heidler/Harry Eklof & Associates
5:00 - 6:00 p.m.	PRESIDENT'S WELCOME	
6:00 - 7:30 p.m.	BUFFET DINNER	

Thursday.....April 8

8:30 - 10:00 a.m.	Residential HVAC Design: Bob's House	Instructor: Jack Bartell/VA Air Distributors
10:00 - 10:30 a.m.	BREAK	
10:30 - 12:00 p.m.	Residential HVAC Design (cont.)	
12:00 - 12:15 p.m.	VPMIA GENERAL MEMBERSHIP MEETING - PART 1	
12:00 - 1:00 p.m.	LUNCH	
1:00 - 2:30 p.m.	Legal Aspects of the VUSBC	Instructor: Stel Parthemos/Chesterfield Co.
2:30 - 3:00 p.m.	BREAK	
3:00 - 4:30 p.m.	Grease Interceptors	Instructor: Beth Willis/Jay R Smith Mfg.
6:00 - 10:00 p.m.	BANQUET—AWARDS	

Friday.....April 9

8:00 - 9:00 a.m.	BREAKFAST BUFFET	
9:00 - 12:00 p.m.	GENERAL MEMBERSHIP MEETING - PART 2	

Save this date →

**Summer School of Instruction at Graves Mountain Lodge
Friday, July 30, 2010**

*Take advantage of a full day of outstanding training and lunch
—provided to VPMIA members at no charge*



OUTSTANDING SERVICE

Gordon I. Dameron Active Award

1981-1982	Kenneth R. Synder, Jr.
1982-1983	Jesse R. Hurt
1983-1984	George H. Williams, Jr.
1984-1985	Robert M. Broome
1986-1987	Paul M. Adams
1988-1989	Paul Hostetler & Joseph Hall
1989-1990	Dennis W. McNaughton
1990-1991	Floyd Proffitt
1991-1992	Jeffrey Shawver
1992-1993	Tommy Cantrell
1993-1994	Hassel E. DeShazo
1994-1995	Doug Stover & Jack Rhoden
1995-1996	Robert D. Carroll
1996-1997	Roy N. McFarland, Jr.
1997-1998	Kathleen T. Dye
1998-1999	-----
1999-2000	Michael D. Thuot
2000-2001	Guy Tomberlin
2001-2002	John B. Seay, Jr.
2002-2003	Dennis Martinelli
2003-2004	Geary Showman
2004-2005	James T. Moore
2005-2006	Wayne Kushner
2006-2007	James Anjam
2007-2008	Richard Witt
2008-2009	Paul Rimel



David L. Carr Associate Award

1981-1982	William E. Foley
1982-1983	John V. Duley
1983-1984	J. C. Nuckols
1984-1985	Lawrence R. Muse
1986-1987	David Maupin
1987-1988	Ronald Bryant
1988-1989	Robert W. Price
1989-1990	Fred Borden, Jr.
1990-1991	Billy E. Leeder
1992-1993	James B. Muncy
1993-1994	John Otto
1994-1995	Danny & Laurie Crigler
1995-1996	James B. Hyler
1996-1997	J. C. Nuckols
1997-1998	James S. Steinle
1998-1999	Thomas C. Roberts
1999-2000	David Johnston
2000-2001	David L. Maupin
2001-2002	Lorrie Norton
2002-2003	Allen Tryall
2003-2004	Jonathan Sargeant
2004-2005	-----
2005-2006	-----
2006-2007	-----
2007-2008	Jay Otto
2008-2009	-----

LIFETIME MEMBERSHIP

D. Paul Jack Active Award

1988-1989	Edward J. Baldwin, Jr.
1989-1990	George H. Williams, Jr.
1990-1991	Kenneth R. Snyder, Sr.
1991-1992	Jesse R. Hurt
1992-1993	Douglas Stover
1993-1994	Ernest "Bud" Lester
1994-1995	Paul Hostetler
1995-1996	Paul M. Adams
1996-1997	Michael D. Redifer
1997-1998	Hassel E. DeShazo
1998-1999	Kathleen T. Dye
1999-2000	-----
2000-2001	William F. Hines
2001-2002	Larry Dehaven
2002-2003	Lawrence Nuckols
2003-2004	Roy McFarland, Jr.
2004-2005	Guy Tomberlin
2005-2006	Stephen P. Borders
2006-2007	Charles Gerber
2007-2008	James T. Moore
2008-2009	Geary Showman

John A. Otto Associate Award

1988-1989	Cecil F. Hardee, Sr.
1989-1990	J. Richard Maher
1990-1991	David L. Carr
1991-1992	Robert W. Price
1992-1993	-----
1993-1994	Billy E. Leeder
1994-1995	James B. Muncy
1995-1996	Thomas C. Roberts
1996-1997	Tom Kreutzer
1997-1998	James S. Steinle
1998-1999	John Otto
1999-2000	-----
2000-2001	Herbert L. Joyner
2001-2002	Laurie/Danny Crigler
2002-2003	Dave Johnson
2003-2004	-----
2004-2005	-----
2005-2006	-----
2006-2007	David Maupin
2007-2008	-----
2008-2009	-----



RESOLUTION

February 1, 2010

KNOW ALL PERSONS BY THESE PRESENCE; That Ernest “Bud” Lester before his death on January 18, 2010, was an active member of the Virginia Plumbing and Mechanical Inspectors Association (VPMIA)

WHEREAS; Ernest “Bud” Lester was a long time Fairfax County employee who retired as Chief Plumbing Inspector in 1994. Bud served on various committees such as the BOCA Plumbing Code Change Committee, VPMIA Code Change Committee, and Virginia Regulatory Effectiveness Advisory Committee. In 1994 Bud received the VPMIA Life Time Member Award for his hard work and dedication to the plumbing codes. Over the years he tutored more than 1,000 students, helping them obtain their Master Plumber and other licenses. Bud also loved volunteering his time and talents to his numerous neighbors, friends and family, and

WHEREAS; The Virginia Plumbing and Mechanical Inspectors Association notes with great sadness the passing of Ernest “Bud” Lester, and now, therefore, be it,

RESOLVED; That the Officers, Board of Directors, and the entire Membership of the Virginia Plumbing and Mechanical Inspectors Association join Ernest “Bud” Lester’s family in celebration of his life and also offer their most heartfelt sympathy at the loss of this cherished family member, and

RESOLVED FURTHER; That the Virginia Plumbing and Mechanical Inspectors Association stands in readiness to assist the family of Ernest “Bud” Lester, in any manner desired or requested, and

RESOLVED FURTHER; That this resolution be published in the annual Virginia Plumbing and Mechanical Inspectors Association Newsletter as a permanent memorial to the memory of Ernest “Bud” Lester.

Most sincerely submitted,

Wayne Kushner Attest: **Robert Adkins**
 President Vice President

RESOLUTION

March 5, 2010

KNOW ALL PERSONS BY THESE PRESENCE; That Cecil F. Hardee, Sr. before his death on April 2, 2009, was a long time associate member of the Virginia Plumbing and Mechanical Inspectors Association (VPMIA)

WHEREAS; Cecil F. Hardee, Sr. was a veteran of WWII, and a pipe fitter for a mechanical contractor before becoming the founder and owner of Heritage Heating and Cooling from 1969 until 1989. He was also an active member of the Fairfax Host Lions Club in Fairfax, VA. In 1989, Cecil received the VPMIA Life Time Associate Member Award for his hard work and dedication to The Virginia Plumbing and Mechanical Inspectors Association and,

WHEREAS; The Virginia Plumbing and Mechanical Inspectors Association notes with great sadness the passing of Cecil F. Hardee, Sr. and now, therefore, be it,

RESOLVED; That the Officers, Board of Directors, and the entire Membership of the Virginia Plumbing and Mechanical Inspectors Association join the family of Cecil F. Hardee, Sr. in celebration of his life and also offer their most heartfelt sympathy at the loss of this cherished family member, and

RESOLVED FURTHER; That the Virginia Plumbing and Mechanical Inspectors Association stands in readiness to assist the family of Cecil F. Hardee, Sr. in any manner desired or requested, and

RESOLVED FURTHER; That this resolution be published in the annual Virginia Plumbing and Mechanical Inspectors Association Newsletter as a permanent memorial to the memory of Cecil F. Hardee, Sr.

Most sincerely submitted,

Wayne Kushner Attest: **Robert Adkins**
 President Vice President

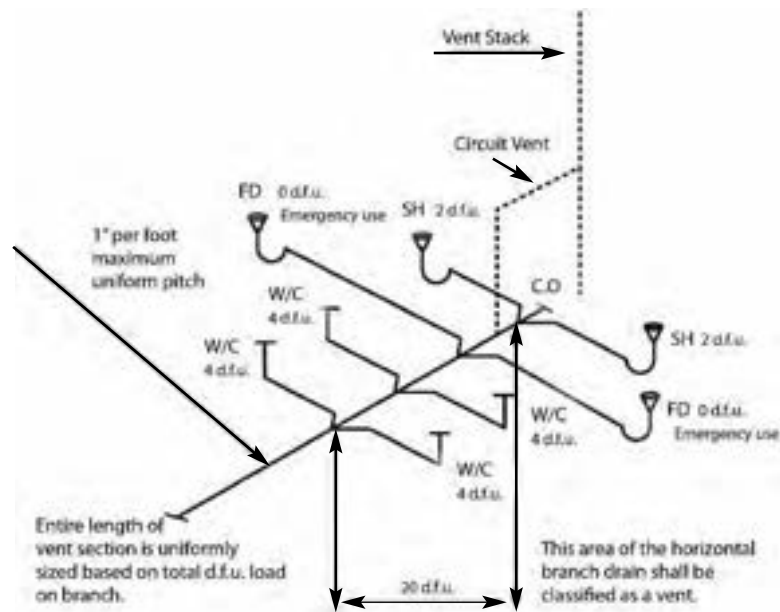


REQUIREMENTS OF CIRCUIT

in the 2009 International Plumbing Code

Chapter 9 of the International Plumbing Code (IPC) has a variety of methods that can be used to vent plumbing fixtures and traps. Circuit venting is one of these methods and it has been laboratory and field tested, establishing a long history of satisfactory service. Extensive research into the performance of circuit vented systems was conducted at the State University of Iowa. The research concluded that the single vent for the eight fixtures provided the necessary protection of the trap seal. Circuit venting was included in Hunter's research and reported in BMS 66. The venting method has long been recognized by the plumbing community and is included in the *American Society of Plumbing Engineers Data Book*. The principle of circuit venting is that the flow of drainage never exceeds a half-full flow condition. The air for venting the fixtures circulates in the top half of the horizontal branch drain pipe. The flow velocity in the horizontal branch is slow and non-turbulent, thereby preventing pressure differentials from affecting the connecting fixtures. The circuit-vented fixtures must connect to the circuit-vented branch in the horizontal plane to limit the amount of turbulence created by fixture discharge.

Figure 1
Sizing a Circuit Vent System



The Circuit Venting method is similar to wet venting except that it allows you to combine a total of eight fixtures on a single floor that are not limited to the two bathroom groups. It might be easier to explain by examining how circuit venting differs from wet venting. The fixture drains shall connect horizontally to the horizontal branch being circuit vented. Again, the fixture drains are limited in length to those shown in **Table 906.1**. Because circuit venting is only to be used on horizontal applications as opposed to wet venting, which can be both horizontal and vertical installations, the maximum slope for a circuit vent is 1 unit in 12 units horizontally, or 8-percent slope. The entire length of the circuit vent portion of the horizontal branch shall be sized for the total drainage discharge to the branch. There is not a unique sizing table for circuit venting as there is for wet venting or common venting.

Table 906.1
Maximum Distance of Fixture Trap from Vent

Size of Trap (inches)	Slope (Inch per foot)	Distance from Trap (feet)
1-1/4	1/4	5
1-1/2	1/4	6
2	1/4	8
3	1/4	12
4	1/8	16

VENTING

By Lee Clifton, PMG, Director of Plumbing Programs

The circuit vent connection must be located between the two uppermost fixture drains and shall connect to the horizontal branch. It cannot serve as a drain for other fixtures; it is truly a dry vent. Where a circuit vent consists of four or more water closets and discharges into a drainage stack that also receives the discharge of upper horizontal branches, a relief vent shall be connected to the horizontal branch ahead of the connection to the drainage stack and after the most downstream fixture drain of the circuit vent. Additional fixture drains may be connected with the circuit vented branch, but they need to be vented by means other than the circuit vent, and the FUVs would be added to the total fixture-unit discharge into the horizontal branch. Such fixtures also must be located on the same floor as the circuit vent to which they connect (see figure 2). Where the relief vent receives the discharge of other fixtures, the maximum discharge allowed is 4 drainage fixture units.

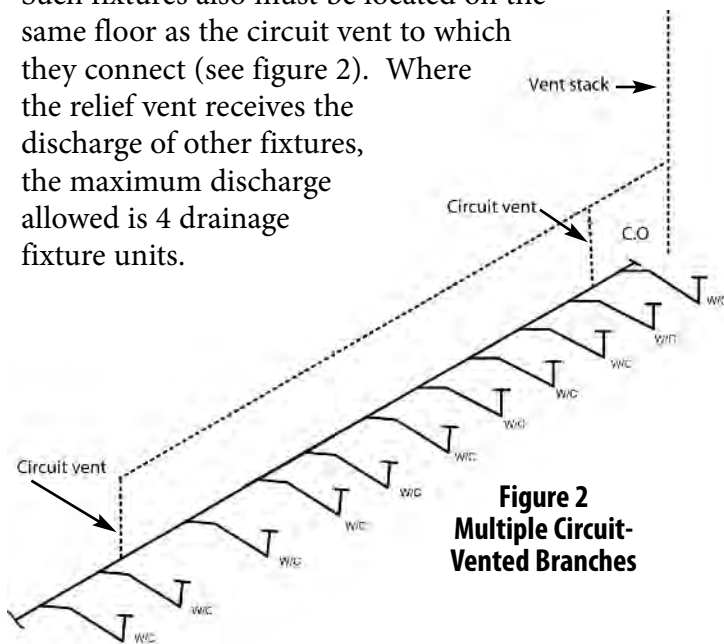


Figure 2
Multiple Circuit-
Vented Branches

In closing it is my hope that engineers, design professionals, contractors, journeymen plumbers, and inspectors will realize the many methods of venting that are available in the IPC. The IPC supports sustainable plumbing installations and is the

only plumbing code that correlates with the International Energy Conservation Code (IECC), the most widely adopted energy code in the world.

The International Code Council is leading the way with many sustainable solutions across the entire building industry. Aside from the 2009 International Energy Conservation Codes which will be available soon, ICC and its members are working side-by-side to improve water efficiency practices across the building industry by staying on the leading edge of plumbing manufacturing technologies, specifying water-saving fixtures such as waterless urinals and proper pipe water and drainage sizing wherever possible, along with ensuring multiple sustainable plumbing codes are integrated into the upcoming 2009 International Plumbing Code. ♦

For more information, contact the ICC PMG Resource Center at 1-888-422-7233, x4PMG or pmgresourcecenter@iccsafe.org.

Lee Clifton is the Director of Plumbing Programs for the International Code Council, Plumbing & Mechanical Activities Section. He is presently located out of the Whittier, California Office. Lee comes to the Code Council from the City of Los Angeles. As a Principal Inspector with the City of Los Angeles, one of his recent duties included planning, organizing and coordinating the training programs for approximately 200 inspectors and clerical staff that work for the Housing Department. Mr. Clifton's contribution played a big part in the Housing Department's Systematic Code Enforcement Program winning the "Innovation in American Government" award considered the "Oscar" of government from Harvard. He also served as Senior Plumbing Training Officer for the Department of Building and Safety for over seven years instructing over 700 inspectors. He left the City of Los Angeles after 21 years of service. Mr. Clifton has also taught Plumbing Code for the Plumbing, Heating, Cooling, Contractor Association of the Greater Los Angeles Area and the North Orange County Regional Occupation Program over the past 20 years.

ARTICLE I — The Name, Seal, and Address of this Association

Section 1. The name shall be the Virginia Plumbing and Mechanical Inspectors' Association; herein and hereafter referred to as the Association.

Section 2. The seal shall be as indicated below:

Section 3. The address shall be that of the Executive Secretary or as otherwise designated by the Board of Directors.

ARTICLE II — Objectives

Section 1. The objectives of the Association are:

- A. To participate in the formulation of Virginia Plumbing and Mechanical Code provisions.
- B. To promote uniform understanding and application of the Virginia Uniform Statewide Building Code.
- C. To promote and secure uniform inspection methods throughout the Commonwealth of Virginia.
- D. To promote closer industry unity between code officials, governing agencies and the private sector.
- E. To promote and improve the standard of professional plumbing and mechanical inspectors.
- F. To provide professional development through an annual education and training seminar which shall be known as the School of Instruction.
- G. To encourage growth of the Association by providing enhanced services to its members and by promoting strong leadership values, respect and the pursuit of common goals.

ARTICLE III — Membership

Section 1. Active membership shall be open to code officials actively engaged in plumbing and/or mechanical code enforcement. Application for membership shall be in writing and submitted to the Executive Secretary.

Section 2. Associate membership shall be open to those persons interested in the design, manufacture, installation or sale of plumbing and/or mechanical systems and who are willing to promote the objectives of the Association. Application for membership shall be in writing, submitted to the Executive Secretary and reviewed by the Board of Directors for approval.

Section 3. Retired membership shall be open to those members submitting written application for retired status to the Executive Secretary.

Section 4. Life membership may be extended only to Active and Associate members who have significantly contributed to promoting the objectives of the Association. Life members may be nominated and approved by the general membership at the third general membership meeting. Life membership shall be limited to one Active member and one Associate member per calendar year.

Section 5. Charter members are those who founded the Association.

Section 6. Honorary membership shall be open to those persons who are not members of the Association but have made a significant

contribution in promoting the objectives of the Association. Nominations for Honorary membership shall be in writing, submitted to the Executive Secretary by any member and reviewed by the Board of Directors for approval.

Section 7. All members shall conduct themselves in accordance with the Associations Code of Ethics.

ARTICLE IV — Board of Directors

Section 1. The Association shall be governed by a Board of Directors, herein and hereafter referred to as the Board, which shall consist of the elected officers, District Directors, the Director-at-Large and the Chairperson of each standing committee.

Section 2. The Board shall manage the policies, business, property and affairs of the Association.

Section 3. Officers

- A. The officers of the Association shall consist of a President, Vice President, Secretary and Treasurer. The officers shall be Active members and shall be elected and installed during the annual School of Instruction.
- B. The officers shall hold office from the close of the annual School of Instruction through the close of the annual School of Instruction of the following year. Officers shall serve no more than two consecutive terms in the same office.

Section 4. Directors

- A. A total of four active members may be elected as District Directors. The Directors shall be Active members and shall be elected and installed during the annual School of Instruction.
- B. The Directors shall hold office from the close of the annual School of Instruction through the close of the annual School of Instruction the following year.
- C. Each District shall consist of all cities, towns and counties as outlined in Appendix A.
- D. The Director-at-Large shall be the immediate Past President.
- E. Non-voting Ex-officio members on the Board of Directors shall include the President, or his or her duly appointed representative, of the Virginia Chapter of the International Association of Electrical Inspectors, The Virginia Fire Prevention Association, and The Virginia Building Code Officials Association.

Section 5. In the event that an Officer or Director resigns, the Board shall appoint, as soon as possible, an Active member to fill the unexpired term.

Section 6. Appointments

- A. An Executive Secretary shall be appointed by the Board for a maximum term of five years or as determined by the Board. Compensation of services rendered shall be as approved by the Board.
- B. A Director of Finance shall be appointed by the Board for a maximum term of five years or as determined by the Board. Compensation of services rendered shall be as approved by the Board.



ARTICLE V — Duties of the Officers, Directors, Executive Secretary and Finance Director

Section 1. The President

- A. To preside over all meetings.
- B. To select all committee chairpersons except the finance and the nominating committees.
- C. The President may appoint members to represent the Association on local, state or national committees, boards and similar entities when such representation is requested or provided for by regulation or statute. Appointments shall not conflict with the Association's by-laws or code of ethics.
- D. To be an ex-officio member of all committees except the nominating committee.
- E. To perform such other duties applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 2. The Vice President

- A. To assist the President at all meetings.
- B. To preside over all meetings in the absence of the President.
- C. To perform such other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 3. The Secretary

- A. To assist the presiding officer with the orders of business and to distribute correspondences to all members present.
- B. Notification of meetings.
 1. To send to all Board members a notice of every Board meeting at least twenty days in advance of such meeting.
 - a. Ten days notice, including an agenda, shall be given for all special meetings.
 2. To send all members a notice of every General Membership meeting at least thirty days in advance of such meeting.
- C. To accurately record all business transacted at all meetings.
- D. To maintain and have available at all meetings the official minute book.
- E. To record the voting at all meetings.
- F. To send letter ballots to all Board members not present at meetings for which there is no quorum.
- G. To perform such other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 4. The Treasurer

- A. To accurately record and post all funds received and disbursed. Shall be bonded for at least fifty thousand dollars. The bond premium shall be paid by the Association.
- B. To pay all bills that have been approved as per the budget or by the Board.
- C. To submit a quarterly report of the Association's finances to the Finance Committee.

- D. To submit a report of the Association's finances at all meetings, except special meetings unless included in the special meeting agenda.
- E. To send all membership renewals by December 1 of each year.
- F. To maintain the financial records of the Association on a fiscal year from May 1 through April 30, unless otherwise approved by the Board.
- G. To be a standing member of the Finance Committee.
- H. To perform such other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 5. The District Director

- A. To attend the Board and General Membership Meetings per term of office.
- B. To assist in the management of the Association.
- C. To report any concerns of the members within their district to the Board.

Section 6. The Executive Secretary

- A. To prepare for the Board all business that has not been assigned to others.
- B. To present or have presented at all meetings all reports received from committee chairpersons.
- C. To recommend plans of work and conduct the general business of the Association under the direction of the Board and the General Membership.
- D. To be a standing member of the School of Instruction Committee.
- E. To authorize both active and/or retired membership status.
- F. To maintain all membership applications.
- G. To receive the letter of resignation of an Officer or Director and present it at the next Board meeting.
- H. To send to each Director a current roster of all members within their respective districts no more than thirty days after the third General Membership meeting.
- I. To maintain and have available at all meetings a current roster which lists only members in good standing by district affiliation.

Section 7. The Director of Finance

- A. To coordinate the finances of the Association.
- B. To serve as the chairperson of the Finance Committee.

ARTICLE VI — Committees

Section 1. The number of committee members, mentioned below, includes the chairperson. Standing Committee chairpersons are appointed by the President, see previously in the text, Article V, Section 1.B. Standing Committee members are selected by the committee chairperson as stated hereinafter in this Article or are established within the description of the committee. Standing Committee members that are established by the text are in addition to those members appointed and selected. Standing Committees may include, but are not limited to. The following:

(continued next page)

VIRGINIA PLUMBING AND MECHANICAL INSPECTORS ASSOCIATION CONSTITUTION AND BY-LAWS (continued)

- A. An Advertising and Yearbook Committee, composed of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to manage an advertising campaign and publish the yearbook for the Association's School of Instruction.
- B. An Auditing Committee, comprised of three members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to audit the Treasurer's account(s) at the close of the calendar year and report at the fourth regular Board meeting. The Treasurer shall not be a member of this committee.
- C. An Awards Committee, comprised of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to select and present, the awards for Outstanding Service to the Active and Associate members of the Association and the awards to the individuals that are the outstanding plumbing and mechanical apprentice of the year.
- D. A By-laws Committee, comprised of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review, discuss, prepare and recommend, to the Association, any necessary changes to the Association's By-laws in order to maintain current directives for the administration of the Association..
- E. A Certification, Education, and Training Committee, comprised of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to organize educational classes for the School of Instruction.
- F. A Finance Committee, comprised of three members, the Treasurer and the Finance Director, shall be appointed within thirty days after the third General membership meeting. It shall be the duty of this committee to prepare a budget for the fiscal year and submit it to the Board for approval at its last scheduled meeting prior to the third General Membership meeting. The committee may submit amendments to the current budget at any regular meeting. The committee shall prepare and submit any other reports as directed by the Board.
- G. A Legislative Committee, composed of three members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to attend as many Virginia General Assembly meetings as possible and to be observant of new regulations. This committee will review, discuss and report to the Board of Directors and the General Membership, any legislature or regulations that will directly or indirectly effect the Association or it's members.
- H. A Membership and Website Committee, comprised of five members, shall be appointed within thirty days after the third General Member-ship meeting. It shall be the duty of this committee to keep the website current and updated. The website shall be the source of Association meetings, dates, membership and advertisement applications, Association and public information and other Association information.
- I. A Nominating Committee shall be comprised of the five most immediate past presidents of the Association willing to serve in this capacity. The most immediate past president on the committee shall serve as the chairperson. It shall be the duty of this committee to

nominate, at the third General Membership meeting, candidates for the offices to be filled. Before the election, additional nominations from the floor shall be permitted.

- J. A Plumbing, Mechanical and Fuel Gas Code Committee, composed of all Association members willing to participate, the chairperson shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review, discuss and recommend necessary changes that apply to the Commercial and Residential Plumbing, Mechanical and Fuel Gas Codes.
- K. A School of Instruction Committee, comprised of the Executive Secretary, the chairperson shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to plan the program for the next Annual School of Instruction.
- L. A Time and Place Committee, comprised of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review the date and location of all General Membership meetings and submit a report and recommendation to the General membership for approval at least twelve months prior to such meeting.

Section 2. Duties of the Committee Chairperson

- A. To submit, in writing, all committee findings and recommendations to the Executive Secretary at least ten days prior to any meeting, except special meetings, unless specified on the agenda. If the chairperson or members of the committee is in attendance at the meeting, such written report shall not be required.
- B. To select all committee members not specifically provided for in other sections of these by-laws and report their names to the Executive Secretary within thirty days of their appointment.

Section 3. A Special Ad Hoc Committee shall be appointed for a specific purpose when necessary.

- A. The committee shall be under the authority and direction of the Board, unless specifically provided herein.
- B. The committee shall be comprised of at least five members.
- C. It shall be the duty of this committee to carry out a specified task and present it to the Board.
- D. The committee chairperson shall not be granted the voting privileges as a Standing Committee Chairperson.

ARTICLE VII — Voting

Section 1. Only Active, Charter and Lifetime Active members who are in good standing shall have the right to vote.

Section 2. All members shall have the right to make and second motions.

ARTICLE VIII — Meetings

Section 1. Three General Membership meetings shall be held each year. The first shall take place approximately fourteen days prior to or fourteen days after August 1. The second shall take place approximately thirty days prior to or thirty days after November 15. The third shall take place approximately fourteen days prior to or fourteen days after April 1, during the Annual School of Instruction.

Section 2. Four Board meetings shall be held each year at a time and location determined by the President. The first shall be held at least sixty days prior to the first General Membership meeting. The second shall be held at least sixty days prior to the second General Membership meeting. The third on the day of the second General Membership meeting and the fourth at least thirty days prior to the third General Membership meeting. A quorum shall consist of at least seven Board members. Action taken by less than seven Board members shall be null and void unless confirmed by a letter ballot from those members who were absent.

Section 3. Special Board meetings may be called by the President. Such meetings may also be called by the Board with the written request of at least seven members. The purpose of the meeting shall be stated in the call. The location of the meeting shall be determined by the President. At least ten days notice shall be given. A quorum shall consist of at least seven Board members. Action taken by less than seven Board members shall be null and void unless confirmed by a letter ballot from those members who were absent.

ARTICLE IX — Dues

Section 1. Annual Dues

- A. Active membership shall be thirty dollars per calendar year.
- B. Associate membership shall be thirty-five dollars per calendar year except those who have paid for five consecutive years shall only be required to pay thirty dollars per consecutive calendar year thereafter.
- C. Retired membership shall be ten dollars per calendar year.
- D. Charter and Life membership shall be absorbed by the Association.

Section 2. No members shall be in good standing whose dues are not paid by March 1 of each year and shall not be maintained on the membership roster if not paid by December 31.

Section 3. Dues may only be revised at General Membership meetings.

ARTICLE X — Amendments

Section 1. The Constitution and By-Laws may be amended by two-thirds vote at any General Membership meeting, provided that the proposed amendment has been submitted in writing at a previous General Membership meeting.

ARTICLE XI — Parliamentary Authority

Section 1. The current edition of Robert's Rules of Order Newly Revised shall be the Association's final authority on all questions of procedure and parliamentary law not covered by the Constitution and By-Laws nor any special rules of order the Association may adopt.

APPENDIX A — Districts of The Virginia Plumbing and Mechanical Inspectors Association

- District I** Shall be the area, including all cities and town that lie therein, created by the counties of Augusta, Arlington, Clark, Culpeper, Fairfax, Fauquier, Frederick, Greene, Highland, Loudoun, Madison, Orange, Page, Prince William, Rappahannock, Rockingham, Shenandoah, Spotsylvania, Stafford and Warren.
- District II** Shall be the area, including all cities and towns that lie therein, created by the counties of Alleghany, Amherst, Appomattox, Bath, Bedford, Bland, Botetourt, Buchanan, Campbell, Carroll, Craig, Dickenson, Floyd, Franklin, Giles, Grayson, Henry, Lee, Montgomery, Patrick, Pittsylvania, Pulaski, Roanoke, Rockbridge, Russell, Scott, Smyth, Tazewell, Washington, Wise and Wythe.
- District III** Shall be the area, including all cities and towns that lie therein, created by the counties of Albemarle, Amelia, Brunswick, Buckingham, Caroline, Charlotte, Chesterfield, Cumberland, Dinwiddie, Fluvanna, Goochland, Greensville, Halifax, Hanover, Henrico, King George, Louisa, Lunenburg, Mecklenburg, Nelson, Nottoway, Powhatan, Prince Edward, Prince George, Surry and Sussex.
- District IV** Shall be the area, including all cities and towns that lie therein, created by the counties of Accomack, Charles City, Essex, Gloucester, Isle of Wight, James City, King and Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northampton, Northumberland, Richmond, Southampton, Suffolk, Westmoreland and York.

Participate in VPMIA

Attend any of the four Board of Directors Meetings and three General Membership meetings throughout the year.

Check the VPMIA website www.vpmia.org for the most current meeting information.



VPMIA Past Presidents

**Denotes deceased*

CHARLES E. MANNION	1963*
PAUL C. KING	1964*
GORDON I. DAMERON	1965*
D. PAUL JACK	1966*
FRANK B. BOSMA	1967
U. EARL ALLEN	1968*
HARRY CONTE	1969
JAMES B. JONES	1970*
L. W. FURMAN	1971
GEORGE H. WILLIAMS	1972*
W. T. DRAKE	1973*
BENJAMIN BIANCO	1974
J. L. SHIFFLETT	1975
HOMER O. DENNIS	1976
JULIAN E. MEREDITH	1977
EDWARD T. PARSONS	1978*
EDWARD J. BALDWIN, JR.	1979
HENRY A. RODÉS	1980*
RUDOLF SCHROECK	1981
JESSE R. HURT	1982
CHARLES DEDIAN	1983
KENNETH R. SNYDER, SR.	1984
LAWRENCE J. NUCKOLS	1985
JOHN W. THURSTON	1986*
WILLIAM F. HINES	1987
LESLIE A. COURTNEY	1988
JIMMY A. ENGLISH	1989
DOUGLAS L. STOVER	1990
ROBERT M. BROOME	1991
PAUL D. HOSTETLER	1992
DENNIS W. McNAUGHTON	1993
JOHN S. TRENARY	1994
MICHAEL D. REDIFER	1995/1996
KATHLEEN T. DYE	1997
HASSEL DeSHAZO	1998
ROY N. McFARLAND, JR.	1999/2000
CLEATIS DYE, JR.	2001
CHARLES GERBER	2002
GUY TOMBERLIN	2003/2004
GEARY SHOWMAN	2004/2005
MICHAEL THUOT	2005/2006
JOHN SEAY	2006/2007
DENNIS MARTINELLI	2007/2008
JOHN MILLS	2008/2009
R. WAYNE KUSHNER	2009/2010



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—From Ron Bladen, Chairman, VPMIA Advertising/Yearbook Committee—

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President

Geary Showman
Executive Secretary

Jane Fitzgerald
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Our Advertisers
(individually listed on p. 5)

John Seay
Awards Chairman

Keith Yoder
District IV Director

Don Bladen
VMW Printing

with special thanks to contributing technical writer, Lee Clifton, International Code Council



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Vice President **Robert Adkins**
Secretary **Bane Compton**
Treasurer **Ron Bladen**
Executive Secretary **Geary Showman**

2009–10 Directors

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 DISTRICT 1 DIRECTOR James Anjam
 DISTRICT 2 DIRECTOR William Aldridge
 DISTRICT 3 DIRECTOR Curtis Campbell
 DISTRICT 4 DIRECTOR Leon Yoder

2009–10 Committee Chairmanships

Advertising/Yearbook	Ron Bladen
Auditing	Geary Showman
Awards	John Seay
By-laws	Guy Tomberlin
Certification/Education/Training	Paul Rimel
Finance	Geary Showman
Legislative	Ronald Clements
Membership/Website	Skip Harper
Nominating	John Mills
Plumbing, Mechanical & Fuel Gas	Richard Grace
School of Instruction	Ron Bladen
Time and Place	Dennis Martinelli

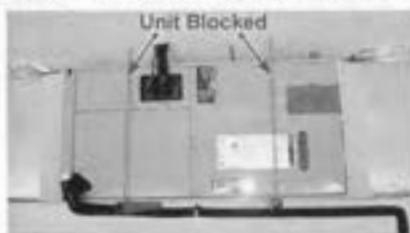


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VPMIA Strategic Plan

GOAL # 1 Enhance and increase communications of VPMIA with the public (Communications)

Initiative action:

- Actively promote a positive image of code enforcement's role in the community.
- Advertisements in trade, industry, state DHCD, and community publications.
- Commitment to code development to achieve the superior level of health, safety, and welfare for our citizens.

GOAL # 2 Increase and expand education (Training – Communications)

Initiative action:

- Encourage increased participation from all interested parties who interact with any and all aspects of code enforcement.
- Increase awareness of the educational benefits of the association.
- Promote credentialing programs provided by the state DHCD.

GOAL # 3 Uphold the highest levels of professionalism (Leadership – Professionalism)

Initiative action:

- Instill and promote leadership values.
- Always display integrity.
- Adherence to code of ethics.
- Share knowledge at all levels.
- Maintain and promote certifications.
- Respect others.

GOAL # 4 Promote relationships with industry and related professional organizations (Cooperation)

Initiative action:

- Participate in the code development process.
- Encourage cooperative working relationships with construction-industry professionals.
- Become involved as active or associate members to other professional organizations such as VBCOA, ICC, VCCCA, IAEL, and PMPV.
- Solicit speakers and provide speakers for these organizations to enhance communication.

- Continue to actively participate in DHCD towards uniform application and development of the model building codes and standards.

GOAL # 5 Broaden and expand VPMIA Membership (Membership)

Initiative action:

- Develop information package of the organization benefits.
- Provide more member services.
- Develop a more wide spread advertisement program for membership, including associate members.

GOAL # 6 Continue leadership and participation in code development process (Leadership – Code Development)

Initiative action:

- Enhance and develop strategies for participation in International Code Council Code developmental process.
- Encourage participation on state and national committees.
- Provide financial support towards member participation in these activities.

GOAL # 7 Promote the adoption of the International Code Council family of model codes (Communications – Training)

Initiative action:

- Provide analysis and impact of benefits for industry, where necessary.
- Provide training for code enforcement officials and industry.
- Interact with DHCD to provide uniform enforcement of model codes.

GOAL # 8 Ensuring financial viability of VPMIA

Initiative action:

- Align financial resources to organizational outcomes.
- Achieve goal objectives.
- Operate within budgeted plan.

Virginia Plumbing & Mechanical Inspectors Association

Foundation's Vision Statement

VPMIA members are committed to providing code development leadership and continuous training that results in uniform application of the codes. We look for opportunities to partner with all who are impacted and strive to develop and deliver codes and standards that result in health, safety, and welfare protection for the public.

Mission

VPMIA is an association of code professionals dedicated to promotion of uniform enforcement and development of the codes throughout the Commonwealth to assure the health, safety, and welfare of its citizens and any one who may live, work, or visit the state of Virginia. The pursuit of this endeavor is achieved through close, open, and equal working relationships with design professionals, builders, contractors, material manufacturer's and others involved in the construction industry. VPMIA supports the ICC, its goals and mission.

Strategic Plan Mission

VPMIA's strategic plan is to advance our mission through training in order to promote better understanding of the benefits and efficiency of using model codes. The association promotes teamwork, while embracing fairness and respect to all involved parties, always maintaining open communications in every aspect to those who participate in the process.

CODE OF ETHICS

We the members of Virginia Plumbing and Mechanical Inspectors Association recognize that our work has a direct and vital impact on the quality of life for all people in the Commonwealth of Virginia, and we are dedicated to the highest standards of professionalism, integrity and competence. We therefore pledge to maintain and advance these ethical principles:

- Place the public safety and health above all other interests and recognize that the primary function of government is to service the best interests of all people.
- Consider my profession a distinct opportunity to serve society.
- Demonstrate integrity, honesty and fairness in the discharge of my duties by striving to achieve excellence in all matters of ethical conduct.
- Treat all persons courteously, equally and fairly.
- Conduct myself at all times in such a manner as to create and maintain respect for the Virginia Plumbing and Mechanical Inspectors Association and the industry it represents.
- Refuse to leverage my position to secure advantage of favor for myself, my family or my friends.
- Neither accept nor offer, any gift, favor or service that might tend to influence me in the discharge of my professional duties.
- Refrain from representing private interests in any business or technical affairs of this Association
- Use every opportunity to improve public understanding of the Virginia Plumbing and Mechanical Inspectors Association and its important contribution to the Commonwealth of Virginia.
- Maintain loyalty to the Virginia Plumbing and Mechanical Inspectors Association, and pursue its objectives in ways that are consistent with the public interest.

VPMIA Charter Members

ACTIVE

- * MR. U. EARL ALLEN
- * MR. E. W. BAUGHAN
- * MR. FRANK BOSMA
- * MR. E. R. CARR
- * MR. EUGENE COBANKS
- MR. M. D. COOPER
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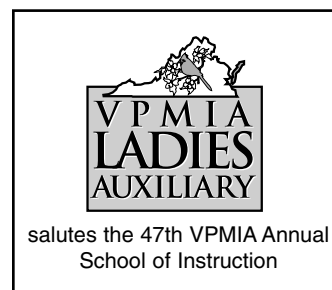
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- Virginia Plumbing and Mechanical Inspectors Association (VPMIA),
- Virginia Building and Code Officials Association (VBCOA),
- International Association of Electrical Inspectors (IAEI), and
- Virginia Cross Connection Control Association (VCCCA).

Look for information on the conference and hotel registration on **www.vpmia.org**

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Membership Application Form

I, the undersigned, hereby make application for membership, and if accepted, I agree to abide by the Constitution and By-laws of the Association, perform all requested duties and support the Association to the best of my abilities. I understand the membership fee shall cover the period from January 1st to December 31st, any payment received during the year shall cover only the remainder of the year.

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Title _____

Jurisdiction or Firm _____

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City _____ State _____ Zip _____

Telephone No. _____ Fax _____

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Signature _____ Date _____

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Active members must be employed by a government agency.
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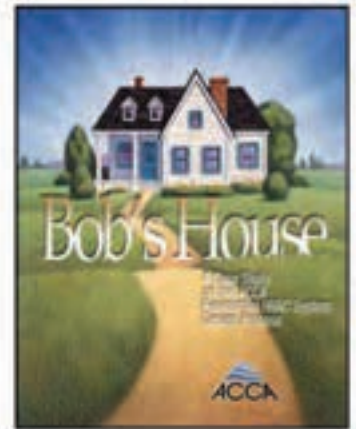
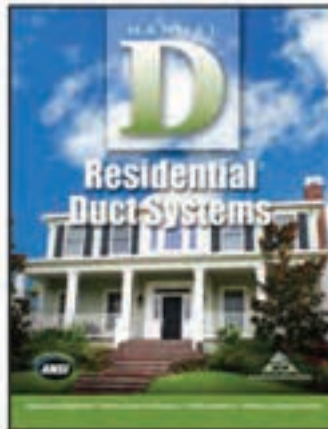
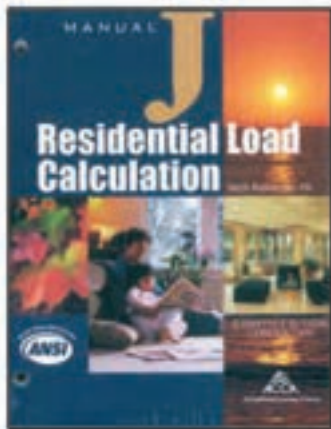
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YOUR HVAC RESOURCE CENTER

A detailed form titled "Residential Plans Examiner Review Form for HVAC System Design (Loads, Equipment, Ducts)". The form is divided into several sections: "HVAC LOAD CALCULATION (see Manual J)", "HVAC EQUIPMENT SELECTION (see Manual S)", and "HVAC DUCT DISTRIBUTION SYSTEM DESIGN (see Manual D)". Each section contains various input fields and checkboxes for technical specifications. The form also includes a "Comments" section at the bottom and a "Reviewed for County, Town, Municipality, or Authority having jurisdiction use" line.

Residential Plans Examiner's HVAC Review Form

This form was developed to support an AHJ that desires to enforce the required HVAC system design process (see IRC M1401.3 and M1601.1). The form consolidates key information so you can provide an independent, simple, and quick evaluation of objective aspects in the HVAC system's design. To download a **free** copy, visit www.acca.org/codes. The form can be customized with your logos, contact, and other information for your internal use.



You can purchase these essential code reference materials (ACCA Manual J, S, & D) for your library at www.acca.org/store. Also look at *Bob's House*, written for code officials, this is the illustrated guide through the residential HVAC design process.



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