

# VPMIA General Membership Meeting Minutes

The first 2011/2012 VPMIA General Membership Meeting was held at Graves Mountain Lodge on July 29, 2011.

**Roll Call:** Robert Adkins, Ron Bladen, Curtis Campbell, Ronald Clements, Bane Compton, Thomas Decatur, Paula Eubank, Earnest Glascock, Robert Hale, Skip Harper, Gregory Harris, Jesse Hurt, Wayne Kushner, George Marcum, Dennis Martinelli, Ellis McKinney, Dustin McLehaney, David Allen More, James Raines, Paul Rimel, Emory Rodgers, John Seay, Geary Showman, Guy Tomberlin, Danny Ward.

## Reports of Officers

**Secretary's Report - Paul Rimel** distributed copies of First Board of Directors Meeting minutes (6/3/11). Correction to Time & Place Committee report. Geary Showman motioned to approve minutes as revised; seconded; vote taken; Minutes approved as corrected.

**Executive Secretary's Report – Geary Showman** submitted a written report listing the number of members & revenue generated by annual dues; see attachment for full report. Geary also informed the group VPMIA has four new Active Members; David Vargulic (City of Alexandria), Rick Antorowics (Fairfax County), Steve Smith (VA Tech) & Robert Hairfield (Chesterfield County); new member packets will be sent. Mr. Showman asked to be notified when members leave current employment. Some renewal notices have been sent to individuals no longer with previous employers because he wasn't informed. This September, the membership roster will be purged of all those who's dues are two years in arrears.

**Treasurer's Report - Skip Harper** distributed copies of report (May 5, 2011 – July 15, 2011). Beginning balance \$28,961.43; Ending balance \$27,778.32. Mr. Harper submitted a written report in addition to financial report; see attachment for full report. John Seay motioned to approve Treasurer's report. seconded; vote taken; Treasurer's Report approved.

## Reports of Ad Hoc Committees

**ICC - Guy Tomberlin** reported this year's budget focuses on member services as outlined in "2015 Blueprint". Restructuring of code councils complete & VA well represented, however more participation encouraged. Questions on restructuring may be directed to Lynn Underwood, Emory Rodgers & Rick Witt. Deadline for Code Development Committee application has passed. Guy mentioned submittal deadlines for 2015 code cycle & described hearing locations & timeframes. CDRAC Committee submitted recommendations to improve code development & the Board adopted all but a few. One recommendation not endorsed was elimination of assembly action; it's not eliminated but will simply be noted in the monograph. Code Development Committee actions will be standing motions at Final Action Hearings. Emergency amendment to NFPA 54 (purging of gas piping) now included in IFGC; Emergency action recommended by Board & approved by membership at ICC's annual meeting; Guy supports current process for TIA's. Emergency amendment not included in USBC. Test pilot program for remote participation slated for 2014. VPMIA can submit recommendations for code development & Guy will assist in moving those forward. Mr. Tomberlin suggests that VPMIA send its officers to the event in Phoenix. He also mentioned changes in energy code development for 2015 & described Code of Honor Scholarship application process.

**ICC Region VII - Rick Witt** submitted a written report; see attachment for full report. Mr. Witt's report generated discussion regarding nominees for upcoming ICC elections. Also discussed was the need for increased participation by code officials, the sponsorship opportunities available to them, & the new IABO.

**DHCD –Emory Rodgers** informed the group a second energy grant from DOE through DMME has been provided. Continuation of energy training this fall through May 2012; one day sessions focused on compliance. New energy module under development; VA Energy Inspector & Plan Reviewer certifications being considered. Emory described federal expectations regarding enforcement of energy codes by local building departments. He noted that each new edition of the code increases our ability to meet the goal. VA energy assessments to be completed by June 30'th; Larry Brock will fill us in on results sometime late 2011 or early 2012. Process for 2012 VA codes begins mid-2012 with adoption sometime in 2014. Some hot topics will be rainwater, energy, swimming pools & commercial kitchen hoods. VA Dept. of Health involved with several issues; rainwater, marinas, swimming pools, abortion clinics & secondary water supplies for

## **DHCD (cont.)**

hospitals. VA's heating/cooling dates may change. DHCD has provided some 2012 ICC codes to committees involved with 2015 code development. Emory asks committees to be thinking about 2012 VA codes! Which 2015 proposals may need to be included & which ICC 2012 provisions may need to be modified or deleted?

**Paula Eubank** asks us to be patient with 2009 online code change training; development has been a real challenge. Any combination of classroom & online training acceptable. Final class in first round of energy training next week in Richmond. A new TRB booklet is available.

**Rick Witt** submitted a written report summarizing activities of the Board of Housing & Community Development; see attachment for full report.

**DPOR** – President Compton will call Doug Murrow to request some form of information regarding DPOR's activities.

## **BCACC – NTR**

**50'th Anniversary** – Discussed next under old business. Skip Harper stated a 50'th Anniversary report will be presented at the next BOD's meeting.

## **Old Business**

### **Origins of VPIA**

Dates of first meeting & first SOI discussed. President Compton notified the group, we're planning to hold next year's Spring SOI in Blacksburg & next year's Summer SOI in the Richmond area. If there's a change in plans, it will be handled by the Board at their next meeting.

### **Bylaw Amendment**

Dustin McLehane explained proposal to the members. Dustin noted this was submitted in writing at the Third General Membership Meeting in Harrisonburg on 4/8/11. Paul Rimel motioned that amendment be approved as submitted; seconded; vote taken; Bylaw amendment unanimously approved. Skip Harper stated the change will be included in bylaws published on the website.

### **Contribution to ICC "Meet & Greet" event in Phoenix**

Discussed previously but not voted on. Paul Rimel motioned that VPMIA contribute \$500.00 for Meet & Greet event in Phoenix; seconded; vote taken; motion approved. The Treasurer requested name & address of individual who receives the funds. Guy Tomberlin will forward contact information to the Treasurer.

## **New Business**

### **Letters of support for ICC Candidates**

Bob Adkins motioned that VPMIA send letters of support for the following candidates: Bill Dupler for President, Ron Piester for Vice President, & Steve Jones for Secretary/Treasurer; seconded; vote taken; motion approved.

Paul Rimel motioned that VPMIA send letters of support for the following candidates: Rich Truitt & Ravi Shah for ICC Board of Directors; seconded, vote taken; motion approved.

Letters should be mailed to Secretary of ICC's Nominations Committee & copied to the respective candidates.

### **VPMIA representation on VBCOA's Green Code Ad Hoc Committee**

Guy Tomberlin recommends Richard Grace as VPMIA's representative. President Compton asked group if they support Richard for the committee position. Consensus; VPMIA supports Richard Grace as VPMIA's representative.

## **New Business (cont.)**

### **VPMIA scholarships for Phoenix**

Officers should try to attend. President, Vice President & Past President will attend. Secretary probably won't attend. Treasurer undecided, Chairman of PMG committee may attend.

Dennis Martinelli to receive requests for VPMIA scholarships. Those needing a VPMIA scholarship should contact Dennis in writing or by email.

### **Grant request**

There may be grant money available from DHCD to send members to code hearings. The President will send a letter requesting \$7,500.00 for this purpose. Also, a separate letter will be sent requesting \$2,000.00 to assist us in sponsoring next year's SOI.

### **Email from Bill Dupler**

Skip Harper read an email from Mr. Dupler congratulating VPMIA on another great Summer SOI training program.

## **Reports of Standing Committees**

**Advertising/Yearbook – Ron Bladen** “Get out there & sell some yearbook ads”

**Audit/Finance - NTR**

**Awards – NTR**

**By-laws/Parliamentarian - NTR**

**Nominations - NTR**

**Legislative – Ron Clements** summarized 2011 legislative activity. Committee tracked 38 bills & took positions on 18; 100% success rate (approved or defeated) on those 18 bills. Follow link to “VBCOA/VPMIA 2011 Legislative Report” at [www.vpmia.org](http://www.vpmia.org) to view full report. Ron also spoke of possible accessibility retrofit requirements for accessible routes & informed the group that Defective Drywall Remediation Standards were approved by the Board of Housing.

**Certification/Education/Training - Skip Harper** submitted a written report; see attachment for full report.

**PMG –** Second meeting was in Staunton on July 15'th; Next meeting August 12'th; location to be posted on website.

**Membership/Publicity – NTR**

**Time & Place – Dennis Martinelli** informed the group next Spring SOI will be held in Blacksburg.

President Compton mentioned Second BOD's Meeting will be August 19'th; proposed location Louisa Co.

**SOI – NTR**

## **Other Business**

Discussion of inappropriate conversations taking place during training sessions. Consensus; In the future announcements will be made at the beginning of classes. We must respect our speakers & limit personal conversations to areas outside the classroom.

Being no further business, President Compton adjourned the meeting at 3:05 pm.

From: Executive Secretary's Report

Date: July 26, 2011

Reference: General Membership Meeting; July 29, 2011

To: Ron Bladen, VPMIA Secretary

The following is a report of membership after the second mailing for 2011 dues.

**Active Membership List**-----311  
Life Time Members----- 18  
No Dues for One Year----- 51 x \$30 = \$1,530  
No Dues for Two Years-----24 x \$30 = \$ 720  
Total Paid Members----- 218 x \$30 = \$6,540

**Associate Membership List**-----58  
Life Time Members----- 7  
No Dues for One Year----- 7 x \$35 = \$245  
No Dues for Two Years----- 2 x \$35 = \$70  
2011 Paid Members----- 22 x \$35 = \$770  
New 2011 Paid Members-----20 x \$10 = \$200

**Total 2011 Paid Dues \$7,510**

**Total Unpaid Dues \$2,565**

If anyone needs additional information, please contact me at 540-459-6185 or e-mail [gshowman@shenandoahcountyva.us](mailto:gshowman@shenandoahcountyva.us).

Thank You!

Geary W. Showman, CBO.  
VPMIA Executive Secretary

Treasurers report as of July 28<sup>th</sup>, 2011

- 1) I sent in the tax exempt form to ICC
- 2) On 6/18/11 I emailed the Finance Committee which is made up of Geary Showman (Chairman), James Anjam, John Seay, Guy Tomberlin, and myself asking if they would support the organization paying for the beverages, snacks, and lunch during code committee meetings. James and John replied with “support”, no reply from Geary on this question, and Guy and I are on the code change committee and I would guess Guy did not reply nor did I as one may construe this to be a conflict. Worst case scenario to me would be 2-1 in support so I moved forward with the same question to the Officers. Bane and Ron both supported this and neither Paul nor I replied as we are both on the code change committee and conflict could be an issue. I would support if no conflict and as such have moved forward with VPMIA paying this expense.



**Chesterfield County, Virginia**  
**Department of Building Inspection**


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**RICHARD C. WITT**  
Interim Building Official

**Memorandum**

**Date:** July 29, 2011

**To:** VPMIA Board of Directors

**From:** Rick Witt   
VPMIA ICC Region VII Representative

**Subject:** Report of ICC Region VII Activities

First let me apologize for not being able to attend the meeting but by the time this is read by Curt I hope to have passed my certification exam this morning to be the Property Maintenance Official for Chesterfield County and be packing for my vacation to Myrtle Beach which starts early tomorrow morning.

On June 23- 24, we met in Hagerstown, Maryland and the following is a summary of the meeting highlights:

- There was a presentation and discussion of proposed mechanical and plumbing code changes generated by the VPMIA/VBCOA code committee
- A new code official organization called the “International Association of Building Officials” is in the initial stages of formation. The pros and cons of this organization were discussed and a white paper describing their reasoning for development was distributed to all members attending. Each member will review paper and discuss prior to making a judgment as to its’ necessity.
- The region voted unanimously to support Steve Jones of New Jersey for the position of ICC Secretary/Treasurer and Rich Truitt of Maryland for ICC Board of Directors. Rich would replace Cindy Davis of Pennsylvania who has chosen to step down.
- Three bylaw changes were presented and discussed with two of the three receiving approval. The changes that received approval were one concerning region dues and the other concerned the process for how states determine their voting executive council members.
- A regional training opportunity is being planned in conjunction with the ICC Region VII meeting to be held in January 2012.

I have attached a summary of the meeting minutes which provide further details of the topics discussed during the two day meeting.

Our next meeting will be held in Hagerstown, Maryland on September 14-15, 2011 where the main topics will be deciding ICC Candidate support and region positions on code changes to be heard in Dallas during spring 2012.

## ICC Region VII Notes from meeting

1. IGCC Hearing results in Dallas discussed.
2. Proposed code development cycle discussed. This will include two groups (A and B) of codes with different deadlines. **(handout)**.
3. Committee reports from the Budget and Training committees.
4. Website report: Region VII approved expanding the website to include an e-mail list-service function.
5. Bylaw amendment addressing annual member dues. Changes suggested by members captured and the bylaw passed the next day. Also a bylaw change which codifies that individual states will determine their voting executive council members was passed.
6. Bylaw amendment addressing change in voting approval requirements.
  - a. This would change unanimous vote to ¾ majority. This proposal was tabled indefinitely.
7. Discussion of IABO: International Association of Building Officials.... A new organization for Building Officials was started. They indicate that it will not compete with ICC but be more like the International Association of Fire Chiefs... as a supporting element for building officials. Bylaws and a white paper was e-mailed to attendees to let them make their own decision about the need and worthiness to join. Founding members include Tim Ryan, Bill Duck, Jeff Bechtold, Danny Devito, Steve Thomas, Gary Shank. **(handout)**
8. Minutes and treasurer's report accepted. We have \$4181.
9. Jim Ellwood, plans examiner from Bel Air, Md explained about a high school vocational technology program he was working on. It involved getting code books and training into the hands of kids in High school. He requested support from others. To sponsor a student, \$25 will get them a code book and study manual. ICC is helping by reducing the cost.

### New Business

10. Requests for support for officer candidate and BOD candidate. Steve Jones was unanimously supported for Secretary Treasurer and Rich Truitt was unanimously supported for the sectional seat vacated by Cindy Davis absence.
  - a. Later Region VII discussed Bob Boyer's candidacy for BOD position. This was tabled until the September meeting.
11. AZBO requested support from Region VII in raffle to provide funding for 2011 annual conference in Phoenix
12. There was a request for support for the *Meet and Greet the ICC Candidates* in Phoenix. \$1000 was pledged to this effort.
13. ICC Report from Steve Jones, Guy Tomberlin and Cindy Davis. Implementation of the Blueprint 2015 has begun and Council appointments have been made. Code Action Committee appointments will be forthcoming in July. The energy code development committees have been restructured and you can see the details on the website. They have extended the application deadline for the newly structured energy committees, so please encourage anyone interested in energy provisions to apply before July 1. Several enhancements have been approved for the code development process to better serve the members as recommended by the CADRAC Committee. A full report is on line of these recommendations. A brief overview of the ABM conference in Phoenix was also covered. Acknowledgment and thanks were given to Cindy Davis for her hard work and effort serving ICC and the Region. Building Safety Month was a huge success as this was the first the President of the US had officially signed a Proclamation recognizing it. All 3 Appeals were denied but recommendations resulted that went forward and were incorporated into the CADRAC report. Mike Armstrong has moved on to become a CEO of an Architect's Association, we wish him well and his service will be missed. Cindy expressed her appreciation for all the support given her by Region VII and its affiliate chapters.
14. ICC Staff report from Roland Hall. Complimentary download for 2012 I Codes will be available in August.
15. An Ad Hoc committee was seated to work out the logistics of Region VII taking a position on candidates then caucusing after the Nomination Committee's Report and maybe changing the endorsement. Lynn Underwood, Kevin Pezzano, George Hollingsworth, Brian Gallagher and George Martin are on the committee.
16. An Ad Hoc committee will work to provide a training opportunity at the January, 2012 Region VII meeting. The training may include Section P2904 Sprinkler standards. George Hollingsworth and John Eby are part of this committee.



## Chesterfield County, Virginia

### Memorandum

**DATE:** July 5, 2011

**TO:** VPMIA Board of Directors

**FROM:** Richard C. Witt *RCW*  
VBCOA Director of Regulatory Compliance

**SUBJECT:** Board of Housing and Community Development Report

The Board has been busy in the last two months. At our May 23, 2011 Board meeting, we received the draft code change for a new regulation addressing the identification and remediation of defective drywall. A number of questions arose during discussions of the proposed regulation and the chairman assigned board members Mr. John Ainslie and me to meet and work with the client workgroup to resolve the Board's concerns. Some of the concerns involved the removal or re-use of equipment, devices and piping associated with mechanical, electrical, fuel gas, and plumbing installations.

On June 20, 2011 Mr. Ainslie and I met with the client workgroup, discussed changes, and I believe addressed the concerns of the board. On July 25, 2011 the BHCD will consider adopting the new regulation and therefore create the first regulation in the nation to address the remediation of defective drywall. I would like to recognize the building officials from the Southeast Region of the state for their hard work in partnering with affected client groups and developing a regulation which assists building officials, citizens and the homebuilding industry. I also want to recognize Mr.



Emory Rodgers and Mr. Vernon Hodge for their work in facilitating a new comprehensive regulation on a difficult subject matter.

Also we have been notified that Ms. Elaine Gall has joined the Board as the Fire Services Board representative replacing Mike Reilly.

- 1) The Frederick County class scheduled for August 8<sup>th</sup>, 2011 has been cancelled due to virtually no inquiries.
- 2) A DPOR approved code update training class has been scheduled on October 7<sup>th</sup>, 2011 in Norfolk thanks to Leon Yoder and Allen More. Flyers will be sent to all members with an email address to District IV by Monday.
- 3) Curt and Dustin are working on securing a DPOR training session in October/November in District III.
- 4) I will be sending out a mass email looking for suggestions from our membership as to the type of training they would like to see at next year's Spring School of Instruction.