

# MINUTES

## **Virginia Plumbing & Mechanical Inspectors Association**

Board Meeting #2

Louisa County

November 04, 2016

President Grace called the meeting to order at 10:00 a.m.

### **In attendance:**

Robert Adkins, James Anjam, Thomas Clark, Richard Grace, Skip Harper, Dustin McLehaney, Chett Renolds, Chris Martin, Johnathon Sargeant, John Seay, Anthony McMahan, Richard Witt, Mike Manner, Randy Bowman, Johnny Vannoy, Donald Mimms, Brian Helms, Vic Hines, Emory Rodgers, Bill Aldridge

### **Meeting was started with the Pledge of Allegiance**

**Agenda Approval:** Agenda approved, unchanged.

**Determination of Quorum:** Quorum was established.

### **Report of Officers:**

**President:** No report

**Vice President:** No report

**Secretary:** See attached BOD meeting minutes of June 03, 2016, motion was approved to accept the report.

**Treasurer:** See attached report. Tom explain some of the charges in the report. He asked if we need to create budget line items for contribution to WICED. Board ask the treasurer use the "contribution to other organization" line item for WICED as well as contribution to governor housing conference. He also explained that money was taken out of saving account instead of checking and he transfer the money afterword, and \$1000 contribution to Richmond fund had to be transferred to checking first since there are no checks available for saving account. Richmond fund was discussed and Emory express the importance of the fund we have available for the Richmond event. He also advice the board to continue requesting training fund from DHCD for upcoming Ohio ICC conference.  
Motion was approved to accept the report.

**Executive Secretary:** See attached, Chris Martin explained the report. Skip reminded Chris to renew our IRS tax except form. He said the form is online and just few question needs to be answered. Skip reminded that the notices for VPMIA should go to the treasurer and secretary as those computers are configured to get the emails.

### **Ex-Officio Committees:**

**ICC:** Rick reported, The ICC conference finished in KC. The next ICC meeting is in Dallas, TX which is only training. Emory also reported that ICC board is seeking input from chapters if any changes needed to the ICC board composition. If you have any ideas please contact Guy Tomberlin.

Michael Maenner also announced that Rick Witt received International Code Official award (Jerry Jones Award) from ICC and also Cindy Davis was elected as the new member of ICC board of Director.

Bob Atkins question the Cindy Davis email to ensure all Virginia ICC members cast their vote. Michael said her plan to get the list of the members that voted is not possible and DHCD is coming up with plan B to encourage the members to vote. Emory also said that out of 900 Virginia ICC members over 500 cast their vote in the last ballot, this can make big difference in the result.

**ICC Region VII:** Rick Witt reported that there was meeting on October 6<sup>th</sup> and 7<sup>th</sup> in Hagerstown. They discuss final action items in Kansas City, and some of the ICC Bylaw proposed changes. They also interview some of the candidate for ICC board, we had candidates that came from Kansas, Louisiana, Cindy Davis and Bill Kline from Maryland. They are interviewed and recommended. All the supported candidates were elected.

ICC-IAS they need volunteer to join the accreditation team. Rick ask if anyone interested let him know.

**DHCD:** From, Michael Maenner, introduce himself as the new director of DHCD. He came from Oklahoma and he also work in Philadelphia. He said he worked as Inspector, Plans examiner and many other building department jobs. He also thanks VPMIA to give our ICC voucher to region 1 training.

**DPOR:** Michael Radford could not attend, no report.

### **Standing Committees:**

**Advertising/Yearbook:** Bill Aldridge asked if Jane can start to work on the next year's VPMIA year book. President Grace approved that. Emory said he will be list of potential supporters of 2018 Richmond conference, he would like to share the list so VPMIA can also contact them for the next year's Yearbook adds or contributions.

**Auditing:** Dustin McLehaney has no report, audit was complete last June.

**Bylaws:** No report.

**Awards:** Johnny said he has announced the he has a new member in the award committee “Randy Bowman” and thanks Skip for completing the new award form.

**Certification/Education:** Skip said VPMIA gave our chapter ICC voucher to region 1 which was Rehab code update. The 42 member and 11 Engineer/Arch that attend the class. He also recommend to president Grace to use this voucher for VPMIA training. Skip wanted to use the graves training for DPOR certification renewal. According to Skip they should be acceptable by DPOR, just put your Lic. number on the class certification and system should accepted it. Skip trying to decide on the training for the 2017 SOI. Skip also put a survey in the VPMIA.org page to pick what training we need most (under membership tab). President Grace said that he had a meeting with John Hacked which he is with UL and he is interested to provide training for VPMIA.

**IT/Website:** Skip said the VPMIA’s Webmaster computer crashed and he is using his computer at this time. Skip also proposed to get email distribution list service by ConstantContact.com. He has find a system for \$168.00 per year for up to 500 name list. You can add you name online which will be on VPMIA page. Anyone with access can send direct mail from the system. Skip had the 60 day free version online and board members start signing up in the system to try it. Motion was proposed and seconded to acquire and pay for this service. **This motion was approved.**

Skip will be a sending a mass email for members to sign up for this report.

He also reminded our treasurer too pay the fee for the ICC preferred provider, Tom acknowledged.

**Nominating:** Skip has one good candidate for the treasurer position, he said he will be talking to more people and select the best person.

**Legislative:** Ron Clements could not attend but send a report and email. President Grace read his email:

I apologize that I cannot attend the board meeting today. I had to stay behind to take care of some budget preparation issues. Rick is attending and will brief the board on a bill that has been pre-filed (yesterday) that should be of interest to VPMIA. It is SB 812 (just hit the link to get to it). This is a bill that requires private home inspectors to place a warning about CSST pipe installation on any inspection report they provide for any home, new or occupied, warning of CSST pipe if installed. I think we should oppose it and you can see the email string below where the question was posed to me and my response. The emails below were between Mike and I, we have not reached out to the patron yet so this is still an internal discussion. Rick was not sure if he would be able to get to the bill text at the meeting today on his tablet and we were sure that the great computer guru Skip would be able to bring it up and read it to the board. Assuming the board agrees that we should oppose it make sure my points below are correct.

Thanks,  
Ron

(See attached, for the CSST Legislation Background and email string.)

Concern was the in the Legislation did not distinguish between home inspector and building inspectors. The bill also using Yellow CSST as the only type of CSST to be reported by the inspector. Rick Witt has express his concerns with this bill and call it problematic. President Grace agreed with the Rick. A motion was proposed to support **the opposition** for this bill, this motion was seconded and approved.

**PMG Code Change Committee:** Tom has attended the ICC Kansas City Code Development Conference. Tom will be setting up a meeting quickly to stablish VPMIA position for final action agenda. President Grace ask Emory since he has identify all the changes that we should be reconsideration. Tom will sending our position for the final action.

**School of Instruction:** No report

**Time and Place:** No report

#### Ad Hoc Committees:

**BCAAC:** No report

**Building Safety Month:** President Grace said that Fairfax County is intend to have building safety event this year. Other events around the state was discussed. In the past year we contributed \$500 to VBCOA region 5 event also we setup a boot in PW county event last year. Bill also asked if VPMIA can contribute in each region for Building Safety Month. Bob suggested that each region director comes up with a plan and send their proposal to VPMIA BOD. President Grace liked this idea and agreed and asked the directors to prepare their proposal for amount of money and how to use the money. Anthony suggested to send a care package to each district. President Grace recommended that district directors to decide what this care package should contains. Bill volunteered to price some of the items we should have in the care package. President Grace said we should care package finalized by next BOD meeting. Dustin talk about the previously proposed VPMIA storage for items we need to store such as banner. President Grace ask Tom to check into storage cost in Charlottesville area. He will make this an agenda item in the February meeting.

**Virginia Code Education Conference:** VCEC will be on July 24-27. There will be many vendors and Dustin has included the list we have for the potential vendors. There were some discussion about the type of training to provide for this event such as Accessibility or Backflow. Dustin express concern about 3 hrs training segments for this conference. Dustin said the VPMIA general membership is on schedule for July 23<sup>rd</sup> in the afternoon before this conference as the membership approved the motion to do so in the Graves membership meeting. Dustin said our two membership meeting are about 3.5 months apart and they should be farther apart. He also recommends to go back to membership in SOI and ask members to reconsider and move the membership to a different date. There were some discussion between board members, some thought intend of the membership motion in graves was to have the summer membership meeting

during the 3 days of the VCEC conference not before or after. James assured the board that based on the membership meeting minutes that motion did not discuss the meeting date had to be within the conference 3 days. Dustin said this conference join all the 5 state organizations to have a separate from other meetings.

**VBCOA Liaison:** Skip announce that Jimmy Moss Grayson County Building Official is the new sergeant at arms  
For VBCOA.

**Old Business:**

**2018 Richmond Conference Update-** James said we have VPMIA volunteers in each subcommittee and James is also the co- treasurer for the conference committee.

**VPMIA Training Event Update** – October 13 – Abington had 54 people attended and received good reviews reported by skip.

**New Business:**

**Training/Presentation Projector Purchase** – Will be discuss on the next meeting.

**Other Business:**

**Adjourn:2:00 p.m.**

**VPMIA BOD Meeting Agenda  
Louisa County Admin Office - November 4, 2016  
10:00AM-2:00PM**

Pledge of Allegiance  
Approval of Agenda.  
Determination of Quorum.

**Reports of Officers:**

Secretary (James Anjam):  
Treasurer (Tom Clark):  
Executive Secretary (Chris Martin):

**Ex-Officio Committee Reports**

ICC:  
ICC Region VII:  
DHCD:  
DPOR:

**Standing Committees**

Advertising/Yearbook (Bill Aldridge):  
Auditing (Dustin McLehaney):  
Bylaws (Dustin McLehaney):  
Awards (Johnny Vannoy):  
Certification/Education (Skip Harper):  
Information Technology (Skip Harper):  
Nominating (Skip Harper):  
Legislative (Ron Clements):  
Plumbing/Mechanical/Fuel Gas (Tom Clark): ICC Kansas City Code Development Conference  
Time and Place/School of Instruction (Bob Adkins):

**Ad Hoc Committees**

BCAAC (Randy Pearce):  
Building Safety Month (Bill Aldridge):  
VCEC (Dustin McLehaney):  
VBCOA Liaison (Skip Harper):

**Old Business:**

2016 Virginia Governor's Housing Conference, Nov. 16-18 in Roanoke Update  
2018 Richmond Conference Update  
VPMIA Training Event Update – October 13 - Abington

**New Business:**

Training/Presentation Projector Purchase

**Other Business:**

**Adjourn**

## VPMIA BOD Meeting

Name	e-mail	Phone
Richard GRACE	Richard.GRACE @ Fairfaxcounty.gov	703-324-1287
Tom Clark	tclark@pwcgov.org	703-792-6955
Chett Reynolds	CReynolds2@PWCgov.org	703-792-5927
MIRE MAENNER	MICHAEL.MAENNER@DNCD.VIRGINIA.GOV	804 371-7161
RICK WITT	WITT@CHESTERFIELD.GOV	804 751-4161
JOHN SEAY	Jseay@albemarle.org	(434) 296-5832
Randy Bowman	randolph.bowman@fairfaxcounty.gov	(703) 509-1050
Johnny Vannoy	Johnny.Vannoy@Fairfaxcounty.gov	703-475-0615
Bob Adkins	radkins@pwcgov.org	703-792-6950
Anthony McMahon	anthony.mcmahan@Fairfaxcounty.gov	571-585-0525
Jonathan Sargeant	sargeant.Jonathan@gmail.com	703-946-5848
Donald Mimms	mimmsd@chesterfield.gov	804-814-6999
Dustin McLehane	mclehaneD@chesterfield.gov	804-751-4165
Brian Helms	brian.helms@charlottepipe.com	704-400-1635
Vic HINES	v/hinesva@gmail.com	804 241-2426
Emily Rodgers	EMRYP124@verizon.net	540 591 2532
SRP Hoodge	DHGD	
CHRIS MARTIN	CMARTIN@ACCINGTONVA.GOV	571-220-9886
Bill Aldridge	Baldridge@christiansburg.org	
James Anjam	Jamshid.anjam@Fairfaxgov.org	703-324-2677

Virginia Plumbing and Mechanical Inspector's Association

Fiscal Year Budget

Budget Item

	2012	2012	2013	2013	2014	2014	2015	2015	2016	2016
REVENUE:	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual YTD	Proposed	Actual YTD
1 Active Membership	\$8,000	\$6,887	\$8,000	\$6,706	\$8,000	\$10,035	\$8,000	\$11,160.00	\$8,000	\$440.00
Retirement Membership										\$10.00
2 Associate Membership	\$1,500	\$1,190	\$1,500	\$1,724	\$1,500	\$2,240	\$1,500	\$1,040.00	\$1,500	
3 Spring SOI	\$15,000	\$14,615	\$15,000	\$7,285	\$15,000	\$13,843	\$15,000	\$14,948.62	\$15,000	
4 Graves Mountain Lodge	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,134.55	\$0	\$2,156.99
6 Promotional Items	\$1,500	\$1,890	\$1,500	\$494	\$1,500	\$210	\$1,500	\$90.00	\$1,500	
7 Contractor Training	\$1,000	\$0	\$1,000	\$0	\$1,000	\$4,450	\$1,000	\$0.00	\$1,000	
8 DHCD SCHOLARSHIPS	\$10,000	\$8,500	\$10,000	\$12,067	\$10,000	\$24,100	\$10,000	\$16,000.00	\$10,000	19,000.00
9 Year Book Ads	\$3,000	\$3,007	\$3,000	\$200	\$3,000	\$3,985	\$3,000	\$2,835.00	\$3,000	\$200.00
TOTAL	\$40,000	\$36,089	\$40,000	\$28,475	\$40,000	\$58,863	\$40,000	\$47,208.17	\$40,000	\$2,806.99

12,806.99

	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual YTD	Proposed	Actual YTD
1 Spring SOI	\$15,000	\$19,298	\$15,000	\$876	\$15,000	\$18,272.52	\$15,000	\$25,204.89	\$15,000	
2 Year Book	4,000	\$3,843	4,000	7,696	4,000	3,864	4,000	\$2,244.64	4,000	
3 Graves Mountain Lodge	\$2,000	\$1,697	\$2,000	\$1,550	\$2,000	\$1,275	\$2,000	\$1,091.13	\$2,000	\$888.57
4 Promotional Items, Pins	\$2,000	\$5,106	\$2,000	\$387	\$2,000	\$953	\$2,000	\$328.46	\$2,000	
5 Plaques, Flowers, Memorials	\$1,000	\$1,206	\$1,000	\$197	\$1,000	\$897	\$1,000	\$942.96	\$1,000	
6 Board Meetings	\$700	\$393	\$700	\$578	\$700	\$293	\$700	\$318.52	\$700	\$73.63
7 Office Supplies and Postage	\$400	\$288	\$400	\$353	\$400	\$25	\$400	\$336.51	\$400	\$134.12
8 Contractor Training Expenses	\$0	\$0	\$0	\$0	\$0	\$894	\$0	\$0.00	\$0	
9 Training Materials and Books	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$188.19	\$500	
10 Misc.	\$150	\$178	\$150	\$447	\$150	\$255	\$150	\$0.00	\$150	
11 Advertisement	\$500	\$0	\$500	\$109	\$500	\$500	\$500	\$0.00	\$500	
12 ICC Scholarship	\$10,000	12,743	\$10,000	\$14,067	\$10,000	\$8,777	\$10,000	\$10,037.77	\$10,000	\$3,658.08
13 VBCOA Lobbyist	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	\$0	\$1,000	\$1,000.00	\$1,000	
14 Contribution to other organisations	\$0	\$0	\$0	\$4,010	\$0	\$1,100	\$0	\$2,000.00	\$0	
15 Treasurer's Bond	\$0	\$0	\$0	\$0	\$0	\$234	\$0	\$233.89	\$0	\$233.89
16 State Corp. Comm.	\$25	\$25	\$25	\$32	\$25	\$25	\$25	\$25.00	\$25	\$25.00
17 President's Discretion	\$500	\$48	\$500	\$224	\$500	\$0	\$500	\$0.00	\$500	
18 Executive Secretary	\$500	\$154	\$500	\$0	\$500	\$0	\$500	\$0.00	\$500	
19 Web Master	\$250	\$252	\$250	\$1,130	\$250	\$80	\$250	\$1,199.64	\$250	\$49.95
20 Ladies Auxiliary	\$500	\$0	\$500	\$500	\$500	\$500	\$500	\$0.00	\$500	
21 Bank Services	\$0	\$16	\$0	\$32	\$0	\$44	\$0	\$12.00	\$0	\$84.24
22 ICC Region VII and provider progr	\$500	\$200	\$500	\$100	\$500	\$300	\$500	\$300.00	\$500	
23 Lap-Top and Programs		\$789				0		\$375.90		
24 IRS payment								\$3,615.00		\$1,281.02
25 CPA services								\$2,350.00		\$45.00
26 PMG Meetings - Lunch										\$75.95
27 Virginia Governors Housing Conf										\$500.00
28 2018 Richmond Conference										\$1,000.00
TOTAL	\$39,525	\$47,234	\$39,525	\$34,288	\$39,525	\$38,286	\$39,525	\$51,804.50	\$39,525	\$8,049.45

## Checking Account

Date	Transaction	Check Number	Amount	Daily Posted Balance	
4/28/2016	Credit	160428P2 Square Inc 2442	Virginia Plumbing and ACH CREDIT	\$0.97	\$33,022.63
5/4/2016	Fee	CHECK CHR	HARLAND CLARKE VIRGINIA PLUMBING 038 CHECK CHARGE	(\$84.24)	\$32,938.39
5/12/2016	Credit	0	COUNTER DEPOSIT	\$90.00	\$33,028.39
5/16/2016	Check	1537	CHECK (William Satchell / CPA)	(\$45.00)	\$32,983.39
5/16/2016	Check	1538	CHECK (Dominos)	(\$49.36)	\$32,934.03
5/18/2016	Deposit	0	DEPOSIT (Membership Dues)	\$80.00	\$33,014.03
5/18/2016	Check	1536	CHECK (Geary Showman /Postage)	(\$33.52)	\$32,980.51
5/23/2016	Fee		SERVICE CHARGES - PRIOR PERIOD	(\$7.50)	\$32,973.01
5/24/2016	Check	1539	CHECK (IRS)	(\$260.38)	\$32,712.63
5/24/2016	Check	1540	CHECK (IRS)	(\$263.05)	\$32,449.58
5/24/2016	Check	1541	CHECK (IRS)	(\$315.15)	\$32,134.43
5/24/2016	Check	1542	CHECK (IRS)	(\$442.44)	\$31,691.99
6/6/2016	Check	1544	CHECK (Ship Harper / Web builder - 49.95 / Snacks - 50.89)	(\$100.84)	\$31,591.15
6/7/2016	Check	1543	CHECK Dominos / BOD Mtg)	(\$49.36)	\$31,541.79
6/14/2016	Deposit	0	DEPOSIT (Membership Dues)	\$80.00	\$31,621.79
6/30/2016	Deposit	0	DEPOSIT (Membership Dues)	\$40.00	\$31,661.79
7/6/2016	Check	1546	CHECK (CAN Surity / Dishonest Bond)	(\$233.89)	\$31,427.90
7/7/2016	Deposit	0	DEPOSIT (Graves Mountain - DHCD 1000.00 / 50.00 - Registration X2)	\$1,050.00	\$32,477.90
7/20/2016	Deposit	0	DEPOSIT (ICC Yearbook)	\$200.00	\$32,677.90
7/25/2016	Credit	160723P2 Square Inc 9701	Virginia Plumbing and ACH CREDIT	\$121.56	\$32,799.46
7/25/2016	Check	1547	CHECK (Graves Mountain Lodge)	(\$888.57)	\$31,910.89
7/26/2016	Deposit	0	DEPOSIT (Graves Mountain Registrations)	\$545.00	\$32,455.89
8/8/2016	Deposit	0	DEPOSIT (Graves Mountain Registrations)	\$50.00	\$32,505.89
8/8/2016	Credit		TRANSFER PAYPAL UPU8 VIRGINIA PLUMBING ME ACH CREDIT	\$390.43	\$32,896.32
8/8/2016	Credit		TRANSFER FROM CHECKING *****6736 08-08-16 BB&T BUSINESS OI	\$1,000.00	\$33,896.32
8/16/2016	Deposit	0	DEPOSIT (Membership Dues)	\$80.00	\$33,976.32
8/16/2016	POS	2043 WILSON B ARLINGTON VA 08-16-16 USPS 5103080133 8330 BB&T C		(\$98.40)	\$33,877.92
9/1/2016	Debit		TRANSFER TO CHECKING *****6736 09-01-16 BB&T BUSINESS ONLII	(\$135.55)	\$33,742.37
9/2/2016	Credit	0	COUNTER DEPOSIT (Membership Dues)	\$80.00	\$33,822.37
9/8/2016	Check	1548	CHECK (2016 Virginia Goversnors Housing Conferance)	(\$500.00)	\$33,322.37
9/14/2016	POS	BRI*wicedva.org 09-13 888-7557585 MA 8322 DEBIT CARD PURCHASE (V		(\$142.20)*	\$33,180.17
9/14/2016	Check	1549	CHECK (2018 Richmond Conference - P. Mensinger)	(\$1,000.00)	\$32,180.17
9/26/2016	POS	2043 WILSON B ARLINGTON VA 09-26-16 USPS 5103080133 8330 DEBIT (		(\$2.20)	\$32,177.97

9/27/2016 Check	1550 CHECK (Charles Hudson Resolution)	(\$19.95)*	\$32,158.02
10/6/2016 Check	1551 CHECK (Richard Grace - 2016 ICC Conference, Kansas City)	(\$1,228.68)	\$30,929.34
10/11/2016 Deposit	0 DEPOSIT (Membership Dues)	\$40.00	\$30,969.34
10/12/2016 Check	1552 CHECK (David Beahn - 2016 ICC Conference, Kansas City)	(\$429.40)	\$30,539.94
10/31/2016	1553 Check (Thomas Clark aka...Director of Finance PWC; 2016 ICC Conference)	(\$2,000.00)	\$28,539.94
	DIED Scholarship	10,000.00	38,539.94

\* Budget Line Item ? ~~15~~

Charles Hudson Resolution #5

WICEDVA - #17

Savings Account (2018 Richmond Fund)

Date	Transactio Description	Amount	Daily Posted
4/29/2016	Interest INTEREST PAYMENT	\$0.37	\$15,003.08 ✓
5/31/2016	Interest INTEREST PAYMENT	\$0.38	\$15,003.46 ✓
6/30/2016	Interest INTEREST PAYMENT	\$0.37	\$15,003.83 ✓
7/29/2016	Interest INTEREST PAYMENT	\$0.38	\$15,004.21 ✓
8/8/2016	POS STAPLES 0010 08-05 WOODBRIDGE VA 8330.BB&T CHECK CARD PURCHASE	* (\$24.15)	\$14,980.06 ✓
8/8/2016	Debit TRANSFER TO CHECKING *****7210 08-08-16 BB&T BUSINESS ONLINE TRANSFER	(\$1,000.00)	\$13,980.06 ✓
8/15/2016	POS 08-13-16 SAM'S CLUB 8330 6371 WAL-SAMS WOODBRIDGE VA BB&T CHECK CARD RETURN-PIN	* \$93.50	\$13,886.56 ✓ 14073.54
8/15/2016	POS 6371 WAL-SAMS WOODBRIDGE VA 08-13-16 SAM'S CLUB 8330 BB&T CHECK CARD PURCHASE-PIN	* (\$205.00)	\$13,868.56 ✓
8/31/2016	Interest INTEREST PAYMENT	\$0.25	\$13,868.81 ✓
9/1/2016	Credit TRANSFER FROM CHECKING *****7210 09-01-16 BB&T BUSINESS ONLINE TRANSFER	○ \$135.55	\$14,004.36 ✓
9/30/2016	Interest INTEREST PAYMENT	\$0.23	\$14,004.59 ✓
10/11/2016	Credit COUNTER DEPOSIT (DHCD)	\$25,000.00	\$39,004.59 ✓
10/31/2016	Interest INTEREST PAYMENT	\$0.50	\$39,005.09 ✓
		+ (10,000.00)	29,005.09

+ DHCD -25,000.00  
 10,000.00 - Checking Account  
 -----  
 15,000.00 - stays in  
 2018 Richmond Fund

\* BB&T Debit Card Transactions

205.00 \*  
 - 93.50 \*  
 -----  
 111.50  
 + 24.15 \*  
 -----  
 135.65 0

\* Debit card was linked to the savings account. Transferred 135.55 to account to cover withdrawals  
 - .10 should of been paid 135.65

Credit Card (BB&T)

Date	Transactio	Check Nun	Description	Amount
10/4/2016	Debit		CRESTLINE SPECIALTIES 207-777-7075 ME US	(\$687.16) ✦

\* - Budget Line Item ? (A)



446-05-01-00 50308 0 C 001 30 S 66 002  
VIRGINIA PLUMBING & MECHANICAL INSP ASSN  
719 PAYTON DR  
FREDERICKSBURG VA 22405-2249

## Your consolidated statement

For 09/30/2016

## Contact us



BBT.com



(800) BANK-BBT or  
(800) 226-5228

**You've built a solid business network.**  
Now BB&T introduces a way to make it work for you:

**Refer up to 4 small businesses and receive \$400!** \* Refer fellow small businesses to open their first BB&T business checking account and you each receive \$100 deposited directly into your business checking accounts once offer requirements are met.

To participate in this incentive program, stop by your closest local financial center before December 31, 2016 to pick up a registration form. Visit us online at [BBT.com/Business](http://BBT.com/Business) for more information or call us at 800-BANK-BBT.

\* This offer applies to referrals that open a new business checking account onsite at a participating BB&T financial center between January 1, 2016 and December 31, 2016. The new referred business checking account must be the first BB&T business checking account to be eligible for the offer. Business checking accounts opened through BBT.com or BB&T Phone24, savings accounts and personal checking accounts are not eligible. Information will be reported to the IRS as required. Referred individuals must present and submit a referral form at account opening. See your financial center for a supply of referral forms. By providing and accepting and using the coupon included in the referral form, each party acknowledges that the other party may be a client of BB&T. All measures to protect client-sensitive information and confidentiality apply. In addition, each party understands that failure to receive an account bonus means that an account was not opened and does not imply that an account application was denied.

BB&T, Member FDIC.  
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## Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
BUSINESS MONEY RATE SAVINGS	0000151776736	14,004.59	page 1
COMMUNITY CHECKING	0005139037210	32,158.02	page 2
Total checking and money market savings accounts		\$46,162.61	



### Checking and money market savings accounts

#### ■ BUSINESS MONEY RATE SAVINGS 0000151776736

##### Account summary

Your previous balance as of 08/31/2016	\$13,868.81
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 135.78
Your new balance as of 09/30/2016	= \$14,004.59

##### Interest summary

Interest paid this statement period	\$0.23
2016 interest paid year-to-date	\$2.79
Interest rate	0.02%
Annual percentage yield (APY) earned	0.02%

■ BUSINESS MONEY RATE SAVINGS 0000151776736 (continued)

**Deposits, credits and interest**

DATE	DESCRIPTION	AMOUNT(\$)
09/01	BB&T BUSINESS ONLINE TRANSFER TRANSFER FROM CHECKING 0005139037210 09-01-16	135.55
09/30	INTEREST PAYMENT	0.23
Total deposits, credits and interest		= \$135.78

■ COMMUNITY CHECKING 0005139037210

**Account summary**

Your previous balance as of 08/31/2016	\$33,877.92
Checks	- 1,519.95
Other withdrawals, debits and service charges	- 279.95
Deposits, credits and interest	+ 80.00
Your new balance as of 09/30/2016	= \$32,158.02

**Checks**

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/08	1548	500.00	09/14	1549	1,000.00	09/27	1550	19.95
Total checks								= \$1,519.95

**Other withdrawals, debits and service charges**

DATE	DESCRIPTION	AMOUNT(\$)
09/01	BB&T BUSINESS ONLINE TRANSFER TRANSFER TO CHECKING 0000151776736 09-01-16	135.55
09/14	DEBIT CARD PURCHASE BRI*wicedva.org 09-13 888-7557585 MA 8322	142.20
09/26	DEBIT CARD PURCHASE-PIN 09-26-16 USPS 5103080133 8330 2043 WILSON BARLINGTON VA	2.20
Total other withdrawals, debits and service charges		= \$279.95

**Deposits, credits and interest**

DATE	DESCRIPTION	AMOUNT(\$)
09/02	COUNTER DEPOSIT	80.00
Total deposits, credits and interest		= \$80.00



## Questions, comments or errors?

Member FDIC

For general questions/comments or to report errors about your statement or account, please call BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228) 24 hours a day, 7 days a week. BB&T Phone24 Client Service Associates are available to assist you from 6 a.m. until midnight ET. You may also contact your local BB&T financial center. To locate a BB&T financial center in your area, please visit BBT.com.

### Electronic fund transfers

In case of errors or questions about your electronic fund transfers, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, contact us as soon as possible. You may write to us at the following address:

BB&T Liability Risk Management  
P.O. Box 996  
Wilson, NC 27894-0996

You may also call BB&T Phone24 at 1-800-BANK BBT or visit your local BB&T financial center. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. Please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

We will investigate your complaint/concern and promptly take corrective action. If we take more than ten (10) business days to complete our investigation, your account will be credited for the amount you think is in error, minus a maximum of \$50 if we have a reasonable basis to believe that an unauthorized electronic fund transfer has occurred. This will provide you with access to your funds during the time it takes us to complete our investigation. You may have no liability for unauthorized Check Card purchases, subject to the terms and conditions in the current BB&T Electronic Fund Transfer Agreement and Disclosures. If you have arranged for direct deposit(s) to your account, please call BB&T Phone24 at 1-800-BANK BBT to verify that a deposit has been made.

If your periodic statement shows transfers that you did not make, tell us at once. If you do not inform us within sixty (60) days after the statement was mailed to you, you may not get back any money you lost after sixty (60) days. This will occur if we can prove that we could have stopped someone from taking the money if you had informed us in time. If a good reason kept you from informing us, we will extend the time periods.

### Important information about your Constant Credit Account

Once advances are made from your Constant Credit Account, an **INTEREST CHARGE**

will automatically be imposed on the account's outstanding "Average daily balance." The **INTEREST CHARGE** is calculated by applying the "Daily periodic rate" to the "Average daily balance" of your account (including current transactions) and multiplying this figure by the number of days in the billing cycle. To get the "Average daily balance," we take the beginning account balance each day, add any new advances or debits, and subtract any payments or credits and the last unpaid **INTEREST CHARGE**. This gives us the daily balance. Then we add all of the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "Average daily balance."

### Billing rights summary

#### In case of errors or questions about your Constant Credit statement

If you think your statement is incorrect, or if you need more information about a Constant Credit transaction on your statement, please call 1-800-BANK BBT or visit your local BB&T financial center. To dispute a payment, please write to us on a separate sheet of paper at the following address:

BankCard Services Division  
P.O. Box 200  
Wilson, NC 27894-0200

We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. You may telephone us, but doing so will not preserve your rights. In your letter, please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

During our investigation process, you are not responsible for paying any amount in question; you are, however, obligated to pay the items on your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount in question.

### Mail-in deposits

If you wish to mail a deposit, please send a deposit ticket and check to your local BB&T financial center. Visit BBT.com to locate the BB&T financial center closest to you. Please do not send cash.

### Change of address

If you need to change your address, please visit your local BB&T financial center or call BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228).

How to Reconcile Your Account		Outstanding Checks and Other Debits (Section A)			
		Date/Check #	Amount	Date/Check #	Amount
1. List the new balance of your account from your latest statement here:					
2. Record any outstanding debits (checks, check card purchases, ATM withdrawals, electronic transactions, etc.) in section A. Record the transaction date, the check number or type of debit and the debit amount. Add up all of the debits, and enter the sum here:					
3. Subtract the amount in line 2 above from the amount in line 1 above and enter the total here:					
4. Record any outstanding credits in section B. Record the transaction date, credit type and the credit amount. Add up all of the credits and enter the sum here:					
5. Add the amount in line 4 to the amount in line 3 to find your balance. Enter the sum here. This amount should match the balance in your register.					
For more information, please contact your local BB&T relationship manager, visit BBT.com, or contact BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228).		Outstanding Deposits and Other Credits (Section B)			
		Date/Type	Amount	Date/Type	Amount



From: Executives Secretary's Report

Date: 11/3/2016

Reference: November 4, 2016 Board of Directors Meeting

To; James Anjam, VPMIA Secretary

The Following is a report of Membership and 2016 Dues.

**Active Membership List-----313**

Lifetime Members-----22

Honorary Members-----1

Retired Members-----3

Retired Members Paid Dues-----

Members Not Paid 2016 Dues-----32

Members Not Paid 2017 Dues-----

Active Members Paid 2017 Dues-----28

*BILL SHREVE*  
*JOE JOYKA*

**Associate Membership List-----37**

Lifetime Members-----10 (1 Honorary)

Members Not Paid 2016 Dues-----8

Members Not Paid 2017 Dues-----

Associate Members Paid 2017 Dues-----4

**New Active Members:**

- Dave Hall - Plumbing Inspector with Prince William County
- Donald A. Shelton III – Construction Inspector with Prince William County
- Parisa Daghigh Shoaee – Mechanical Plan Reviewer with Fairfax County
- Krishna Loomba – Deputy Director MEP Building Division with Fairfax County
- J. Warren Newsome - Building Inspector with Hanover County

Paul Cousins City of Hampton Deceased

**New Associate Members:**

**PayPal account:** \$ 231.84 from membership renewals (5 members paid)

**If anyone has any questions or need additional information, please feel free to contact me at work # 703-228-3854, cell # 571-220-9856, or email [cmmartin@arlingtonva.us](mailto:cmmartin@arlingtonva.us)**

Thank You

Christopher M. Martin

VPMIA Executive Secretary

*1 CC MEMBERSHIP PROVIDED  
STAFF CONTRIBUTION COMMISSION*

*DUES PAID BY MEMBERS  
25.00*



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Phone 703 524 8800 | Fax 703 562 1942  
www.ahrinet.org

The purpose of this legislation is to ensure all home inspectors make a written notation if yellow corrugated stainless steel tubing (CSST) is seen during the course of their inspection. Further, if observed, the inspector is to notify the homeowner in writing that only a licensed electrical contractor can determine if yellow CSST is properly bonded and grounded per the current National Fuel Gas Code and as required by the manufacturer's instructions.

Yellow CSST is flexible metal gas tubing which has been installed in over 6 million homes in the United States since the early 1990s and is used to supply natural gas or propane to furnaces, water heaters, and other gas appliances. This effort is a nationwide safety campaign to bring awareness to homeowners on the importance of proper bonding of yellow CSST due to potential damage risks associated with lightning.

Direct or indirect lightning strikes on or near a structure have been shown to cause an electrical surge to travel into the structure and have in some cases caused a perforation in the sidewall of the tubing as the energy arcs from one metallic system to another seeking ground. This arcing can ignite the pressurized gas leaking from the perforation, and in some cases, may lead to a fire.

Bonding is provided primarily to prevent a possible electric shock to people who come in contact with the gas piping and other metal objects connected to the grounding system. Independent research has confirmed proper bonding and grounding significantly reduces the risk of damage and fire from an indirect lightning strike.

Support:

The National Association of State Fire Marshals (NASFM) Information [here](#)

American Gas Association (AGA) Information [here](#)

American Public Gas Association (APGA) Information [here](#)

Air-Conditioning, Heating, & Refrigeration Institute (AHRI)

CSST Manufacturers

[United States Senate Resolution on CSST Safety](#)

Approved by Council of State Governments Shared State Legislation Committee

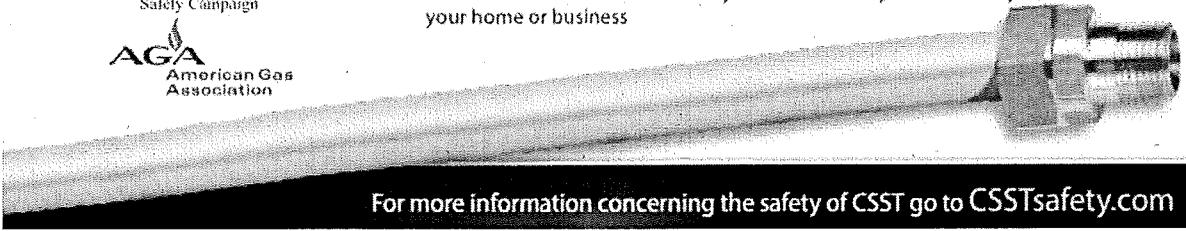
**Yellow  
CSST  
Safety Campaign**



## An Important Safety Message

Do you have this fuel gas piping product installed in your home or business? This product, known as corrugated stainless steel tubing (CSST) should be properly bonded and grounded in order to reduce the risk to your house or business caused from lightning activity. The American Gas Association is partnering with National Association of State Fire Marshals on this campaign because we want you to be safe.

See back for details about what you should do if you have this product in your home or business



For more information concerning the safety of CSST go to [CSSTsafety.com](http://CSSTsafety.com)

### **Council of State Governments (CSG) approved legislative language:**

*Section 1. The Act may be cited as the "Proper Bonding and Grounding of CSST Act."*

*Section 2. Definitions as used in this Act:*

- (1) "Bonding" means connecting metallic systems to establish electrical continuity and conductivity.*
- (2) "Corrugated Stainless Steel Tubing" (CSST) means a flexible, stainless steel pipe used to supply natural gas and propane in residential, commercial and industrial structures.*
- (3) "Grounding" means connecting to the ground or to a conductive body that extends to ground connection.*

*Section 3. The Home Inspector shall describe:*

*The presence of any shade of yellow corrugated stainless steel tubing (CSST) flexible gas piping observed during the inspection in which the inspector is not required to identify concealed conditions, components not readily accessible, or any other item excepted from inspection pursuant to this Act. If any shade of yellow CSST flexible gas piping is observed, the home inspector shall notify the client, in writing, as follows: "Manufacturers believe the product is safer if properly bonded and grounded as required by the manufacturer's installation instructions. Proper bonding and grounding of the product can only be determined by a licensed electrical contractor."*

## Anjam, Jamshid

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**From:** Grace, Richard  
**Sent:** Friday, November 4, 2016 9:57 AM  
**To:** Anjam, Jamshid  
**Subject:** Fw: SB 812 - Home Inspectors CSST warning  
**Attachments:** CSST Legislation Background 2.pdf

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**From:** Clements, Ron <ClementsRo@chesterfield.gov>  
**Sent:** Friday, November 4, 2016 8:55 AM  
**To:** Harper, Skip(DHCD) (Skip.Harper@dhcd.virginia.gov); Grace, Richard; Witt, Rick  
**Subject:** FW: SB 812 - Home Inspectors CSST warning

Skip and Richard,

I apologize that I cannot attend the board meeting today. I had to stay behind to take care of some budget preparation issues. Rick is attending and will brief the board on a bill that has been pre-filed (yesterday) that should be of interest to VPMIA. It is [SB 812](#) (just hit the link to get to it). This is a bill that requires private home inspectors to place a warning about CSST pipe installation on any inspection report they provide for any home, new or occupied, warning of CSST pipe if installed. I think we should oppose it and you can see the email string below where the question was posed to me and my response. The emails below were between Mike and I, we have not reached out to the patron yet so this is still an internal discussion. Rick was not sure if he would be able to get to the bill text at the meeting today on his tablet and we were sure that the great computer guru Skip would be able to bring it up and read it to the board. Assuming the board agrees that we should oppose it make sure my points below are correct.

Thanks,  
Ron

My response to Mike:

Mike,

I think it is a bad idea. First off it is putting something in state law that belongs in the DPOR regulations. Second it is a bad idea wherever it lands. You build a house today to current code we inspect it, pass it and issue a CO with November 3, 2016 on the CO. You sell it on November 4 and the private home inspector

hired for the home sale puts that note on his inspection ticket. So every new home sold that uses CSST will have that note on the private home inspection ticket. Even though it is a safe, code compliant and properly installed gas pipe. It is also not accurate to state that only an electrical contractor can verify proper bonding and grounding. In Virginia it takes a certified plumbing inspector to verify proper CSST bonding because it is a Virginia Fuel Gas code requirement (Fuel gas code inspections fall under the plumbing inspector certification); it is not an electrical code requirement. And since the bonding is under the fuel gas code the proper contractor to do the work is a gas fitter.

Now instead of the half dozen calls a month to our department questioning what a private home inspector said I will get calls on every house with gas piping questioning if the gas piping is safe and since I have to tell them that a plumbing inspector inspected it they will be even more concerned.

You did a good thing with your legislation to reign in private home inspectors. This will take that effort back a few notches and by no fault of the private home inspectors.

We will be opposing it.

Thanks,  
Ron

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**From:** Mike Toalson [mailto:MLToalson@hbav.com]  
**Sent:** Thursday, November 03, 2016 12:05 PM  
**To:** Clements, Ron  
**Subject:** FW: SB 812 - Home Inspectors

Ron:

Please take a look at the note to me from Garrett McGuire and let me know your thoughts.

Michael L. Toalson  
Chief Executive Officer  
HBA of Virginia

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**From:** McGuire, Garrett [mailto:GMcGuire@ahrinet.org]  
**Sent:** Wednesday, November 02, 2016 11:24 AM  
**To:** Mike Toalson <MLToalson@hbav.com>  
**Cc:** [david.marsden37@gmail.com](mailto:david.marsden37@gmail.com)  
**Subject:** SB 812 - Home Inspectors

Mike,

Hope this finds you well. My name is Garrett McGuire, in addition to being Del. Filler-Corn's former LA, I am currently the State Government Affairs Manager for the Air-Conditioning, Heating, and Refrigeration Institute (AHRI), the association for HVACR manufacturers.

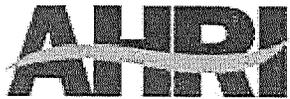
You might recall at one of the building code meetings this summer at VHDA , myself and a colleague from the National State Fire Marshalls Assn spoke about an initiative we are pursuing to have home inspectors make a notification if they find yellow corrugated stainless steel tubing (CSST) in a home during the course of their work. Sen. Marsden has decided to pursue this idea through legislation and his SB 812 was just introduced today. I believe you were OK with this idea at that building code meeting but I wanted to make sure I reached out before session to get your thoughts.

This is a joint effort between AHRI, the American Gas Association, American Public Gas Association and National State Fire Marshalls Association. We would love to have HBAV on board if you're interested in supporting the bill, but we also want to make sure HBAV is OK with the legislation as drafted. Attached is more background about the issue and the Yellow Safety Campaign.

I look forward to working with you and please let me know if you have any questions. I've also copied Senator Marsden's LA, Brent McKenzie on this email.

Best regards,  
Garrett

**Garrett McGuire**  
Manager, State Government Affairs  
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